



MEMORANDUM

TO: ASHLEY FLYNN
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: February 28, 2020

RE: **NOTICE OF REGULAR INSURANCE & CLAIMS MEETING**

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON
TUESDAY, MARCH 3, 2020 at 6:00pm in Room 208



City of Middletown

OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
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*** THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE ***

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room 208
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD
MARCH 3, 2020 AT 6:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of February 4, 2020
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA
 - 1. Kristen Kautz vs. City of Middletown
 - 2. Stephen Donovan vs. City of Middletown
 - 3. Unreimbursed Property Payments
- E. Other Business:
 - 1. Matt Bacon, Claims Administrator, will present a property damage claim for a Turri-Masterson electrical invoice.

F. Adjournment.

_____/s/_____
Grady Faulkner
Insurance & Claims Committee

cc: Mayor Benjamin Florsheim
Councilwoman Linda Salafia
Councilman Darnell Ford
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Christopher Forte, Assistant General Counsel
Nancy Conaway-Raczka, Risk Manager