

*Date:* March 6, 2019

*Subject:* Agenda - Monday,  
March 18, 2019 @ 7:00 PM  
Board Meeting

*To:* Board of Directors

*From:* Arthur G. Simonian, Executive Director

Public Speakers

**AGENDA**

Roll Call

|   | <u>Pages</u> |
|---|--------------|
| 1. Minutes of the meeting of February 19, 2019  | 1 - 4        |
| 2. Treasurer's Report   | 5 - 13       |
| a. Receipts & Expenditures – FY 18-19   | 7            |
| b. Operating Fund Statement of Income   | 8            |
| c. Cash Flow Graphs   | 9 - 11       |
| d. Investment Schedule  | 12           |
| e. Investment Bank Distribution   | 13           |
| 3. Budget Statement   | 14 - 17      |
| 4. Check Register Report – February, 2019   | 18 - 21      |
| 5. Staff Reports  | 22 - 38      |
| a. Monthly Report   | 22 - 29      |
| b. Safety/Energy Report   | 30           |
| c. Operational Profile  | 31 - 34      |
| d. Monthly Flows & Rainfall Data for the Past Two Years   | 35           |
| e. Effluent Quality Graph   | 36           |
| f. Nitrogen Graph   | 37           |
| g. Maintenance Graph  | 38           |
| h. Executive Director & Staff Action Items  |              |
| 1. Checkbook Analysis   |              |
| 2. Cash Flow Analysis   |              |
| 3. Auditor's response on the details regarding the Capital outlay loss of disposal expense for the Maintenance Department – <i>See email from auditor included as insert.</i> |              |
| 4. Total cost of all legal expenses paid by the District for the New England Uniform Lawsuit.   |              |
| 5. IT Support Services – Summary of monthly services & costs provided to the District.  |              |
| 6. Committee Reports  |              |
| a. Engineering  |              |
| b. Finance  |              |
| c. Human Resources – (yellow)   |              |

- d. Property Management
- e. Public Relations
- 7. Counsel's Report
  - a. Executive Session
- 8. New Business
- 9. Communications
- 10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 15, 2019 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.