

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
Kristy Byrd
Sheila Daniels
John Giuliano
Richard Pelletier
John Phillips
Theodore Raczka
Stephen Zarger
Anita Dempsey-White

Committee Staff

Dr. Michael Conner; Superintendent
Marco Gaylord; Director Operations
Elise McDermott; Finance and Budget
Peter Staye; Director Facilities
Erin Thazhampallath; Secretary

MEETING AGENDA

*****WEBEX ONLINE MEETING*****

Woodrow Wilson Middle School Building Committee

Monday, June 29, 2020

6:00PM

Meeting to be held online. Members of the public may view/listen to the meeting as follows:

1. Going to <https://webex.com> and joining the meeting using the appropriate meeting number and password

Meeting Number/Access Code: 129 905 3225

Event Password: WWBC

2. Via telephone at 1-408-418-9388 and the appropriate access code

Meeting Number/Access Code:129 905 3225

Event Password: WWBC

1. **Chairman calls the Meeting to order.**

2. **Approval of the Minutes**

2.1 - Special Meeting Minutes of May 20, 2020

3. **Construction Updates**

3.1 – Workflow Status: In Progress

- A. **O&G Status Update:** Presented by Joe Vetro; Project Manager, O&G Industries

- a. Monthly Project Report Review and Construction Update

b. Items for Approval Phase 2 possible Change Order and Budget Transfers

- B. TSKP Status Update:** Presented by Randall Luther; TSKP and Mary-Lynn Radych; TSKP

4. Action Item

4.1 - Eversource Easement and Title Search Quotes:

- First American Title Insurance Company provides search, and title insurance for the easement (in lieu of a certificate of title, which Eversource will accept): \$5,000 - \$8,000 plus title insurance in the amount of \$458.00.
- Second, the quote from Attorney Cholewa, an experienced title searcher, who upon completion of the search will issue a Certificate of Title: \$2,100.

5. Financial Report

5.1 – Financial Update: Presented by Elise McDermott; Finance and Budget

5.2 - Budget Transfer and Change Order

- A. TSKP Budget Transfer and Change Order for FF&E (Furniture, Fixtures, and Equipment) in the amount of **\$120,000**
- B. MHAI Additional Square Footage for Innovation Lab Budget Transfer and Change order (2,000 + TSKP Markup) in the amount of **\$2,200**
- C. TSKP: GeoInsight (geotechnical observations) additional construction services Budget Transfer and Change Order in the amount of **\$400.50**

5.3 - Invoice Approval

- A. O&G Invoice #11 in the amount of **\$3,384,195.94**
- B. Eversource Trailer Utility Bill 5.28.20 in the amount of **\$764.95**
- C. Eversource New Meter on Hunting Hill Avenue in the amount of **\$58.32**
- D. WWBC Secretary Timecard June 2020 in the amount of **\$350**
- E. TSKP Invoice #25 in the amount of **\$43,644.98**
- F. BVH Invoice 02119113.00-7 in the amount of **\$4,500.00**

6. Discussion

6.1 - Innovation Lab

6.2 - Response to South Fire District request for Areas of Rescue

6.3 - Existing Woodrow Wilson Cafeteria Structure

7. Adjournment