



Michael T. Conner, Ed.D., Superintendent of Schools

October 4, 2019

Ms. Ashley Flynn
Town Clerk Office
Municipal Building
245 deKoven Drive
Middletown, CT 06457

Dear Ms. Flynn:

The Middletown Board of Education **BUDGET Committee Meeting** is scheduled for:

Monday, October 7, 2019 at 5:30 p.m.

The meeting will be held at the Dr. Alfred B. Tychsen Administration Building, 311 Hunting Hill Avenue, Middletown, in the Board Room, Conference Room #B, Room 1. The agenda for this meeting is as follows:

AGENDA

1. Discussion re Contracts and Procurement
2. Café Fund/Student Lunch Account
3. Approval of Minutes from 9/9/2019 Meeting
4. Finance Report
5. Line Item Transfers
6. Other Items

Sincerely,

A handwritten signature in blue ink that reads 'Marcy Poppel'.

Marcy Poppel
Assistant to the Superintendent of Schools
and Board of Education

/mkp

cc: Board of Education Members
Dr. Michael Conner, Superintendent of Schools
Marco Gaylord, Chief of Operations and Communication
Michael Skott, Director of Technology
Natalie Forbes, Director of Innovation & Grants
Melaina Cossette, Human Resources Department

Christine Bourne, Payroll Supervisor
Cheryl Walcott, Budget Analyst
Janet Calabro, Food & Nutrition Manager
Pat Alston, Budget Committee Community Member
Ed McKeon, Budget Committee Community Member
Vincent Loffredo, Budget Committee Community Member