

**PUBLIC SPEAKERS**

None

**MINUTES OF January 22, 2019**

**Roll Call of Members**

The monthly meeting of the Board of Directors of The Mattabasset District was held Tuesday, January 22, 2019, in the Administration Building. Board Chairman John Dunham called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Doug Sienna and Thomas Tokarz. Present from the Town of Berlin was Director James Fallon. Present from the City of Middletown were Directors Dale Aldieri, David Bauer and Joseph Samolis. Present from the City of New Britain were Directors Tim Stewart, Christopher Anderson, Lanette Macaruso and Mary Marrocco. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian – Executive Director, Michelle Ryan – District Engineer, Bill Adkins – Maintenance Manager and Michael Manfre – Operations Manager. The Town of Berlin Director Robert Argazzi, the Town of Cromwell Director Bonnie Anderson, the City of Middletown Director Tom Serra and the City of New Britain Director, Tonilynn Collins were absent.

**Approval of December 17, 2018 Minutes**

MOTION: Mr. Sienna moved to accept the minutes of December 17, 2018.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Treasurer's Report**

MOTION: Mr. Sienna moved to accept the Treasurer's Report as presented.

Mr. Stewart seconded the motion.

Discussion:

RESOLVED: The motion was approved unanimously.

**Budget Statement**

MOTION: Mr. Sienna moved to accept the Budget Statement as presented.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Check Register – December, 2018**

No motion required.

**Staff Reports**

MOTION: Mr. Fallon moved to accept the Staff Reports as presented.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Executive Director's Staff Actions:**

No action items.

**Engineering Committee**

MOTION: Mr. Sienna moved to approve the revised Pro-Forma for consideration to begin negotiations on the contract with Ameresco on the Energy Performance Project.

Mr. Anderson seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to approve a bid waiver for the Outfall Sediment Removal project, using Underwater Construction Corp of Essex, CT, in the amount of \$25,410 with 10% contingency, if necessary, since this is in the best interest of the District.

Mr. Samolis seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Engineering Committee Report as presented.

Mr. Fallon seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Finance Committee**

MOTION: Mr. Sienna moved to approve adopting the Executive Director's 2019-2020 Budget in the amount of \$15,481,740.

Mr. Stewart seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Sienna moved to accept the Finance Committee Report as presented.

Mr. Tokarz seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

**Human Resources Committee**

No Report.

**Property Management**

No Report.

**Public Relations Committee**

No Report.

**Counsel's Report**

No Report.

**New Business**

None

**Communications**

Art provided an update on Tom Serra's condition and expressed to the Board Mr. Serra's thank you card in appreciation for the gift basket sent to him on behalf of the Board and District.

Tom Tokarz advised the Board that there will be a Man of the Year Awards dinner in honor of Doug Sienna on February 8, 2019. The award is given by the Knights of Columbus. Please see Tom Tokarz for tickets to the event.

**Adjournment**

**MOTION:** Mr. Sienna moved to adjourn.

**RESOLVED:** The motion was approved unanimously.

The meeting adjourned at 8:07 p.m.

The next meeting of the Board of Directors will be held on **Tuesday, February 19, 2019 at 7:00 p.m.** in the Administration Building, Cromwell, Connecticut.