

REGULAR MEETING OF THE HOUSING AUTHORITY  
OF THE CITY OF MIDDLETOWN

February 10, 2020

The Regular Meeting of the Housing Authority of the City of Middletown was held at the Senior Center Meeting Room, 150 William Street, Middletown, Connecticut on Monday, February 10, 2020.

Chairman Noglow called the meeting to order at 5:07 p.m. and called the roll.

PRESENT: Evan Noglow, Chairman; Sebastian Santacroce, Vice Chairman; Senova Stone, Commissioner, Larry Riley, Commissioner

ALSO PRESENT: William Vasiliou, Secretary; Christine Juraska, Financial Manager; John Rumberger, Facilities Manager, Jason Lewellyn, Esq.

ABSENT: Phil Cacciola, Commissioner, (excused absence)

PUBLIC SESSION: None

FOLLOW-UP REPORT: None

APPROVAL OF MINUTES: Due to abstentions, the minutes of the January 13, 2020 meeting were tabled to the March meeting.

APPROVAL OF BILLS: On motion Vice Chairman Santacroce, seconded by Commissioner Riley, it was unanimously voted to approve the bills as submitted.

ACCOUNTS RECEIVABLE: Secretary Vasiliou reported on 1/31/20 A/R which shows an increase of \$863.77 for CONN 9-2, an increase of \$508.14 for Conn 9-3, a decrease of \$557.25 for Conn 9-4, decrease of \$16 for Conn 9-5, decrease of \$4923.68 for State Family, and a decrease of \$12.23 for E-101.

LEGAL ACTION: Atty. Lewellyn reported on his report dated 1/31/20. There was one new summary process and one execution; \$143.93 was collected this month. Atty Lewellyn also reported about a new tool through the DMV which will aid in the collection process.

FINANCIAL: Ms. Juraska presented the LIPH F(Federal) budget, highlighting the components for the Federal program. She also reported on the proposed write-offs for the Federal and State programs.

Resolution 2020-4

On motion by Vice Chairman Santacorce, seconded by Commissioner Stone; it was unanimously voted to adopt Resolution 2020-4 (Federal Budget-LIHP) as submitted and waive reading of same. (see attached Resolution)

**RESOLUTION 2020-5**

WHEREAS, the Housing Authority of the City of Middletown has unsuccessfully tried to collect the following Moderate Rental (MR11, MR-11A & MR 47) vacated accounts and;

WHEREAS, the Housing Authority has deemed these accounts to be uncollectible;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the Housing Authority of the City of Middletown that the following vacated accounts totaling \$20,533.06 be written off:

<u>Name</u>	<u>Address</u>	<u>Amount</u>	<u>Address</u>
Elizabeth Colon-Santana	81 Daddario Rd.	\$991.20	No Forward
Portia Fuller	37 Daddario Rd.	\$282.70	No Forward
Quanisha Lowery	426 Long Lane.	\$1254.10	No Forward
Mykeesha James	479 Long Lane.	\$346.30	No Forward
Denise Young	489 Long Lane	\$281.74	No Forward
Kyndra Taylor	17 Santangelo Cir.	\$4026.47	No Forward
Samantha Lowery	74 Santangelo Cir.	\$527.06	Out of State
Ramatu Osumanu	10 Schaefer Rd.	\$5297.42	Evict / No Fwd
Jasmane Myrick	25 Schaefer Rd.	\$660.07	No Forward
Cassandra Ready	27 Schaefer Rd.	\$4001.04	Evict / No Fwd
Lakisha Goforth	32 Schaefer Rd.	\$2864.96	No Forward

**Grand Total** **\$20,533.06**

Ms. Juraska submitted the list of write -off's for State Family (MR). On motion by Vice Chairman Santacroce, seconded by Commissioner Riley, it was unanimously voted to adopt Resolution 2020-5, and waive reading of the same.

Ms. Juraska submitted the list of write offs for the Federal complexes. On motion by Vice Chairman Santacroce, seconded by Commissioner Riley, it was unanimously voted to approve the Federal write offs as submitted.

SECTION 8: 807 Section 8 units were under lease for the current month as of 2/5/20. Average Hap payment per unit is \$768.28. There are two Section 8 briefings scheduled for March.

PERSONNEL: None

MAINTENANCE: 178 work orders were completed in January.

MODERNIZATION: Sbona Main Roof- Submittals have been approved. Spring install is planned; Sbona Elevator – Design meeting complete and site survey was scheduled for 2/7/20; Sbona South Side Water Issues – Developing scope of work/budget with Capital Studio Arch; MR Driveways – possible summer project to be phased in by neighborhood.

SPECIAL REPORTS: None

OLD BUSINESS: None

NEW BUSINESS: None

There being no further business to come before the Commission, on motion by Vice Chairman Santacroce, seconded by Commissioner Riley; it was unanimously voted to adjourn the meeting at 5:28 pm.

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William Vasiliou  
Secretary