

**PUBLIC WORKS & FACILITIES COMMISSION  
REGULAR MEETING  
WEDNESDAY February 12, 2020  
TIME: 6:30 P.M.  
ROOM 208  
MIDDLETOWN CONNECTICUT**

**Members Present:** Councilman Gene Nocera  
Councilman Darnell Ford  
Councilman Ed Ford Jr.  
Councilman Ed McKeon  
Councilman Philip Pessina

**Members Absent:**

**Staff Present:** William Russo, Director of Public Works  
Christopher M. Holden, P.E., Deputy Director of Public Works  
William Lardi, Assistant Building Official  
Catherine Lechowicz, Director of Recreation and Community Services

**Others:** Joan Liska- 467 R. Kelsey St.

Councilman Nocera opened the Public Works & Facilities Commission meeting at 6:33 P.M. A motion to add to the agenda the Greater Military Museum Event as item H was made by Councilman Pessina. The motion was seconded by Councilman Darnell Ford and approved unanimously. Chair Nocera requested a motion to approve the minutes dated January 8, 2020. The motion was made by Councilman McKeon. The motion was seconded by Councilman Ford and passed unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS:**

Joan Liska, 467 R. Kelsey St came in to speak about an event that she would like to see get approved by the Public Works & Facilities Commission to host a Military Car Show/Fundraiser, at the Veterans Park on June 28,2020. Joan states that the money would be used to support the cost to keep the museum open and running.

**CORRESPONDENCE: None**

**NEW BUSINESS:**

- a. Coleman Carnival Contract- Director Russo introduces to the Public Works & Facilities Commission the annual contract for the Coleman Carnival Show. The Coleman Carnival is looking to get approval to use the Palmer Field to setup and host the show from March 15, 2020 until April 2020. The time that they are requesting is for setup of equipment, inspections of the equipment, show and breakdown of the equipment. The City of Middletown does not charge a fee for the usage of the space, but it has been suggested that the Coleman Carnival make a

donation to the Park and Recreation Departments Camp Fund, to financially aid campers not able to afford to attend summer camp. A motion was made by Councilman Pessina. The motion was seconded by Councilman Ed Ford Jr. and passed unanimously.

- b. McCutcheon Park Improvements-Director Russo presents to the Public Works & Facilities Commission a resolution to improve McCutcheon Park. Catherine Lechowicz requested that the park get evaluated for improvements. Director Russo states that the lake is fine, it is the surrounding areas that need improvements. Director Russo states that he feels this project can be done in house. The improvements are estimated at \$950,000.00. The goal is to get these improvements done in a timely manner. William Lardi Assistant Building Official gave a rundown of the improvements that will include, but not limited to replacing the roof, siding, renovating the restrooms to be ADA compliant, and replacing the flooring. Further discussion ensued. A motion was made by Councilman Pessina. The motion was seconded by Councilman McKeon and passed unanimously.
- c. Recreation Center Proposal Landmark Architect- The presentation for this project is not ready. A motion was made to table this item to our next Public Works & Facilities Commission that will be held on March 11, 2020. The motion was seconded and passed unanimously.
- d. Tree Wardens Association of Connecticut Membership Renewal- The cost of the membership renewal is \$75.00. A motion was made by Councilman McKeon. The motion was seconded by Councilman Ford Jr. and passed unanimously
- e. Connecticut Compost Conference- A request to attend the Connecticut Compost Conference from our recycling coordinator Kimberly O'Rourke, the cost of the conference is \$30.00. A motion was made by Councilman Pessina. The motion was seconded by Councilman McKeon and passed unanimously.
- f. NERC Rebooting Recycling-A request to attend the NERC Rebooting Recycling was made by recycling Coordinator Kimberly O'Rourke and Deputy Director Chris Holden. The cost of the conference is \$275.00 per person. A motion was made by councilman Pessina. The motion was seconded by Councilman McKeon and passed unanimously.
- g. EBC CT Dam Management Program- A request to attend the EBC CT Dam Management Program was requested by Deputy Director Chris Holden. A motion was made by Councilman Pessina. The motion was seconded by Councilman Ford Jr.
- h. Greater Military Museum Event - The event will take place on June 28, 2020 from 9:00 am until 3:00pm at the Veterans Memorial Park. The financial impact should not exceed \$4000.00. A motion was by Councilman Pessina. The motion was seconded by Councilman McKeon and passed unanimously.

#### **OLD BUSINESS:**

- a. January 2020 Public Works Overtime- The Public Works & Facilities Commission reviewed their January 2020 monthly reports. There were no questions.
- b. January 2020 Building Permits- The Commission reviewed their January 2020 Building Permits. Building continues to be very busy. An average of \$372,142.18 in the past few months has been generated in building permits.

#### **OTHER:**

- a. January 2020 Monthly Report- Highway Division- The Public Works & Facilities Commission reviewed their January 2020 monthly reports for the Highway Division.
- b. January 2020 Overtime Report-Parks Division – The Public Works & Facilities Commission reviewed their January 2020 monthly reports for the Parks Division.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

As there was no further discussion, a motion was made to end the meeting by Councilman Pessina. The motion was seconded by Councilman Ford Jr. and approved unanimously. The Public Works & Facilities Commission meeting adjourned.