

MIDDLETOWN AREA TRANSIT

Minutes for Thursday, February 20, 2020 Special Meeting

Thomas A. Cheeseman Transportation Center, Middletown Area Transit Maintenance Facility,
91 North Main Street, Middletown, CT

- 1) **Call to Order** – J. Samolis called the meeting to order at 1:13 pm.
- 2) **Roll Call: Board Members Present:** Joe Samolis, Beverly Lawrence, Ed Bailey, Laura Francis
Board Members Absent: **Guests Present:** Tom Partalas, Seward and Monde, Anne Galbraith, ASG Planning **Staff Present:** Joseph Comerford, Interim Administrator, Jared Whitcomb, Operations Manager, Steve Bochinski, Supervisor, Halyna Famiglietti, Finance **Public Present:** None
Quorum is present.
- 3) **Minutes**
 - a) E. Bailey moved to accept the minutes of the January 22, 2020 meeting with a correction to add E. Bailey as present. B. Lawrence seconded. L. Francis abstained. Motion passed..
 - b) L. Francis moved to accept the minutes of the October 16, 2020 meeting. E. Bailey Seconded. Motion passes unanimously.
- 4) **Reports**
 - a) **Administrators Report** – J Comerford presented the administrators report.
 - b) **Operations Report** – J Whitcomb presented the operations report.
 - c) **Finance Report** – H Famiglietti presented the finance report.
- 5) **New Business**
 - a) **Acceptance of FY 2019 Audit** – T Partalas presented the FY 2019 audit of the Middletown Transit District. He explained that the unrestricted net assets improved by \$235,227 to - \$641,890. The management letter and state single audit were also presented. L. Francis moved to accept the FY 2019 audit. E. Bailey seconded. The motion passed unanimously.
 - b) **Regional Bus Study Presentation** – A. Galbraith presented the progress on the regional bus study.
4. **Old Business** – None
5. **Next Meeting** will be March 12, 2020 at 3:00 PM
6. **Adjournment** – E. Bailey moved to adjourn at 3:56 pm. J. Samolis SECONDED. MOTION PASSED unanimously.