

City of Middletown
Finance & Government Operations Commission Agenda
Regular Meeting
February 26, 2020 @ 6:00 pm

Present: Councilman Anthony Gennaro, Councilwoman Meghan Carta, Councilman Edward McKeon, Councilman Gene Nocera, Councilwoman Linda Salafia, William Russo, Lee Matterazzo, Barbara Peterson, Steven Kovach, Catherine Lechowicz, Dic Wheeler, Bryan Skowera, David Roane

Absent: None

1. Councilman McKeon called the Finance & Government meeting to order and requested a motion to approve the January 29, 2020 minutes. Councilman Gennaro motioned to approve, Councilwoman Salafia second; unanimously approved.
2. Public Comments on the Agenda – Dic Wheeler spoke in support of replacing the sound system at Oddfellows Playhouse.

David Roane spoke of behalf of the Veterans Helping Veterans program, 206 Inc. He is asking to go on the agenda so they can present their case to the new council for the funding to purchase property on Newfield Street.

3. Items submitted for discussion:

- **Recreation & Comm Svcs – Grant Confirmation totaling \$40,000, via transfer from Activity Fee line, to support department activities, supplies, wages and bussing**
Councilwoman Salafia motioned to approve, Councilman Nocera second; unanimously approved.
- **Tax Collector – Appropriation Request totaling \$150,000 for tax refunds approved through court orders and court stipulations**
Lee Matterazzo explained the Appropriation request was so large due the number of unexpected motor vehicle corrections – Enterprise Leasing was roughly \$100,000. She explained that in good faith they pay up front then have 18 months to request a correction refund. Unfortunately it was done within the last 6 months and in the new fiscal year. The other refunds were for people paying wrongly or veteran exemptions that they just found out about. Generally between the Tax Office and the Finance Department they are able to cover the refunds but this amount was just too large. Councilman Nocera motioned to approve, Councilwoman Salafia second; unanimously approved.
- **Technology Services – Request to donate obsolete/end-of-life network gear to Vinal Technical School’s Information Systems program, approximate value \$328**
Councilman Nocera motioned to approve, Councilwoman Carta second; unanimously approved.

- **Mayor's Office – Appropriation Request totaling \$3906.25 for the City's portion of the Regional Natural Hazard Mitigation Plan, administered by RiverCog**
Councilman Nocera motioned to approve, Councilwoman Carta second; unanimously approved.

- **Public Works – 1) Resolution requesting authorization for the Mayor to sign and submit an application to the State totaling \$28,000 in LoCIP funds to upgrade the Oddfellows Playhouse sound system; 2) Resolution requesting the City to accept position of co-sponsor for the Greater Middletown Military Museum Military Vehicle Show**
Councilman Nocera motioned to approve the Resolution request to upgrade the Oddfellows Playhouse sound system, Councilwoman Carta second; unanimously approved.
Councilman Nocera motioned to approve the Resolution requesting the city to co-sponsor the Greater Middletown Military Museum Vehicle Show, Councilman Gennaro second; unanimously approved.

- **Committee – 1) Resolution requesting the City to accept position of co-sponsor for the 2020 Cruise Night on Main Street event, and that the event be subject to provisions of Section 218-10 of the Middletown Code of Ordinances; 2) Resolution requesting the City to accept the position of Host Community & co-sponsor of the 2020 Citizens Bank 5K Summer Fun Run event, and that the event be subject to provisions of Section 218-10 of the Middletown Code of Ordinances; 3) Resolution requesting approval that the Annual St. Sebastian Feast be subject to provisions of section 218-10 of the Middletown Code of Ordinances; 4) Discussion of American Legion Post 206 Veteran's Conference Facility**
Councilwoman Salafia motioned to approve the Resolution request to co-sponsor the 2020 Cruise Night on Main Street, Councilman Nocera second, unanimously approved.
Councilman Nocera motioned to approve the co-sponsor of the 2020 Citizens Bank 5K Run and the St. Sebastian's provisions of section 218-10 code of ordinances, Councilman Gennaro second; unanimously approved.
Discussion of the American Legion Post. Carl Erlacher explained that after this June 30th the money would roll back into the Fund balance because it was unexpended; unless there was a formal commitment in place and the commitment is a contingent commitment, unfortunately right now it's a not a hard commitment so the monies would come back and would have to be appropriated again.

Reports

- Transfer of Funds/BOE Transfers
- General Fund Appropriations
- City's Investments
- Tax Collector Report
- Professional Services Report
- Monthly Expenditure Summary Report

4. Other

The next regular meeting is Wednesday, April 1, 2020 at 6:00 pm in Room 208