

MINUTES
MEETING of the MAYOR'S SAFETY COMMITTEE
March 23, 2018

The meeting was called to order at 9:00 AM.

In attendance were the following members:

	<u>MANAGEMENT</u>	<u>LABOR</u>
<u>Police Department</u>	Det. Tom Ganley	Sgt. Dave Fuchs Lt. Jamie DelMauro
<u>Fire Department</u>	Deputy Chief Al Leary	Jay Bajorski
<u>Water & Sewer</u>	Acting Director Joe Fazzino	Mike Trevisan
<u>Public Works</u>	absent	Rick Miano Vice President 466
<u>Recreation</u>	absent	absent
<u>Human Resources</u>	Director Thomas Tokarz	Geen Thazhampallath UPSEU

Other Attendees:

Mark Wantroba, HD Segur; Mark Petrone, H D Segur; Robb Prchal, Russell Library, Fred Moreno, PMA Management; Lou Carta, Health Educator, Department of Health

Minutes:

A motion was made by Dave Fuchs to approve the minutes of the January 26, 2018 meeting. The motion was seconded by Joe Bajorski. The minutes were approved.

OLD BUSINESS

David Fuchs indicated that active shooter training is needed for members of the Police Department. There was discussion on the need for this training and if it is needed City wide. A motion was made by Jay Bajorski and seconded by Tom Ganley to recommend to the Mayor's Office that the City develop an "Active Shooter" Policy that is specific to individual departments and supported by appropriate training. The motion was carried.

There was a discussion on proper cash handling procedures within City Hall and the use of panic buttons.

NEW BUSINESS

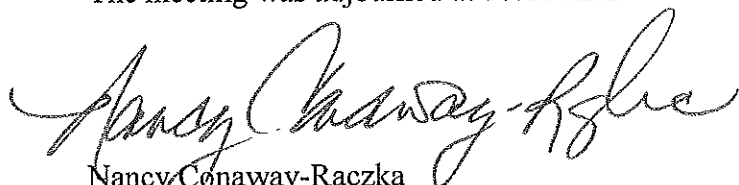
A presentation on "Ticks and Lyme Disease" was made by Fred Moreno, Senior Risk Control Specialist from PMA Management. Handouts were distributed and there was an opportunity to ask questions.

Mark Wantroba of H D Segur made a presentation of "Poison Ivy, Oak and Sumac" and reviewed the OSHA Quick Card on Protecting Workers from Heat Stress with the committee.

Workers' Compensation Injuries for the period January 1, 2018 to February 28, 2018 were reviewed and discussed with goal of preventing similar injuries in the future.

Auto accidents where an employee was at fault during the period January 1, 2018 to February 28, 2018 were reviewed and discussed.

The meeting was adjourned at 10:15 AM.



Nancy Conaway-Raczka
Risk Manager/Chairman