



**Purchasing Department**  
245 DeKoven Drive, Room 112  
Middletown, CT 06457  
860.638-4895 phone  
860.638-1995 fax  
purchase@MiddletownCT.gov

**2014-027 Purchase and Install of Two (2) Aerator Fountains and  
Led Lighting System at Butternut Hollow– Prebid Meeting Minutes**

**DATE OF MEETING:** Thursday, July 31, 2014 at 10:00 am  
**LOCATION OF MEETING:** Butternut Hollow Park, Middletown, CT  
**SUBJECT OF MEETING:** Pre-Bid Meeting

**IN ATTENDANCE:**

See attached attendance sheet.

The following was discussed at the meeting;

- The pre bid meeting minutes and sign in sheet, as well as any addendums issued will be posted on the City's website, [purchasing@middletownct.gov](mailto:purchasing@middletownct.gov). It will be the contractors' responsibility to go to the web site for the information and acknowledge receipt of same.
- All questions must be submitted in writing to the Purchasing Department by Wednesday, August 6, 2014 by 3:30 pm. No questions will be accepted after that.
- The bid opening will be held on **Wednesday, August 13, 2014 @ 11:00 AM** in Room 208 of the Municipal Building, 245 DeKoven Drive, Middletown, CT
- The estimated cost of the project is approximately \$15,000.00
- The city will be responsible for providing 2 (20 amp 2 pole breakers as well as connecting the power supply. Any additional electrical boxes required will be mounted to the existing board located at the site.

Reported by: Donna Imme, Purchasing Supervisor, City of Middletown

PREBID MEETING ATTENDANCE LIST

PROJECT: BID #2014-027 Purchase & Install of 2 (2 HP Aerators with LED Lighting System at Butternut Hollow

DATE: Thursday, July 31 2014, at 10:00 AM

COMPANY NAME	TY/ (GC/S)	 <p align="center"><b>THE POND AND LAKE CONNECTION</b> POND AND LAKE MANAGEMENT SERVICES</p> <p><i>JEFF J. STAHL</i> OFFICE: 203-426-7055 CELL: 203-858-4136 FAX: 203-426-2078</p> <p>64 BARNABAS ROAD SUITE 5 NEWTOWN CONNECTICUT 06470 WWW.THEPONDCONNECTION.COM PONDCONNECTION@GMAIL.COM</p>	TEL # FAX #	REPRESENTATIVE NAME AND EMAIL ADDRESS
THE POND & LAKE CONNECTION				JEFF STAHL
Bill Purso City of Middletown				
Donna Timme City of Middletown		245 DeKoven Middletown	800-638-4895 800-638-1995	Purchasing Supervisor
Rick DeMaio City		" "		
Dean Lisitano City				
Dance Duska City		A	S	