

CITY OF MIDDLETOWN  
PURCHASING DEPARTMENT

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**ADDENDUM #2 RFP #2015-036**  
**Mary Shepherd Home: Permanent Supportive Housing,  
With a Focus on Veterans**

Date Issued: January 4, 2016

**ALL BIDDERS ARE HEREBY ADVISED OF THE FOLLOWING INFORMATION AND/OR MODIFICATIONS TO THE RFP DOCUMENT:**

1. A second walkthrough has been scheduled at the site on **Friday, January 8<sup>th</sup>, 2016 at 1:00 pm** located at 112 Bow Lane on the CVH Campus in Middletown.
2. The last day to submit questions has been extended to **Friday, January 21, 2016 by noon.**
3. Item b) "Qualified Service Providers" under the Statement of Interest section has been revised with the following language below.
4. Draft Preliminary Site Plans are available and posted on our website at [www.middletownct.gov](http://www.middletownct.gov).

**INVITATION TO BID**

**The date set for the receipt of proposals has been extended from  
~~Friday, January 22, 2016 at 3:00 pm~~ to:  
\*\*Monday, February 29, 2016 at 3:00 PM\*\***

**PLEASE VERIFY THAT YOU HAVE RECEIVED THIS NOTIFICATION IN THE SPACE BELOW AND FAX OR EMAIL THIS PAGE BACK TO THE PURCHASING DEPARTMENT.**

**FAX: 860-638-1995 EMAIL: [purchase@middletownct.gov](mailto:purchase@middletownct.gov)**

**BIDDER ACKNOWLEDGES RECEIPT OF ADDENDUM #2: \_\_\_\_\_  
COMPANY NAME**

All bidders are hereby advised of the following amendments to the contract bid documents which are hereby made an integral part of the specifications for the subject project, prepared by the City of Middletown to the same extent as all other documents. All work shall conform to the standards and provisions of same. Bids submitted shall be deemed to include contract document information as shown in Addendum No. 1. General bidders shall notify sub-bidders that may be affected by this addendum as applicable. **Bidders shall be required to acknowledge receipt of this addendum.**

**Failure to acknowledge receipt of this addendum by the bidder may result in the rejection of their bid.** Bidders are directed to review changes to all portions of the work as changes to one portion may affect the work of another.

**Total Addendum: 2 pages**

**\*\*\*BIDDER NOTE:** If you have already submitted a bid you shall be required to acknowledge receipt of this addendum under separate cover in a sealed envelope clearly marked with the bid number and description. This acknowledgment must be received by the time and date specified to be accepted by the City.

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Donna L. Imme, CPPB  
Supervisor of Purchases

**ADDENDUM #2**

**RFP #2015-036**

**Mary Shepherd Home: Permanent Supportive Housing,  
With a Focus on Veterans**

1. A second walk through has been scheduled for those who wish to see the facility again, and/or for the first time on Friday, January 8<sup>th</sup>, 2016 at 1:00 pm at the site, 112 Bow Lane, Middletown, CT.
2. The last day to submit questions has been extended to Friday, January 21, 2016 by noon.
3. Item b) "Qualified Service Providers" under the Statement of Interest section has been revised with the following language below:
  - b) Service Providers**
    - i. To be recognized as a "Qualified Service Provider," the service provider must be a provider of supportive housing or homeless services currently funded by DMHAS and in good standing **or must be eligible to become funded by DMHAS to provide supportive housing or homeless services.** Where more than one agency is involved, there must be a single fiduciary for service funding that will assume primary responsibility for the success of the service plan.
    - ii. All Service Providers must be willing to participate in a structured evaluation process that will include tracking of client outcomes and documentation of units of service, costs per unit of service delivered, and costs of services delivered.
    - iii. Outcomes to be tracked may be related to housing retention, use of inpatient health and behavioral health services, tenant income and employment, involvement with authorities, quality of life, independent living skills and tenant satisfaction.
    - iv. All Service Providers must agree to participate in a comprehensive quality assurance review process that will annually monitor and review program service delivery.
4. Draft Preliminary Site Plans are available and posted on our website at [www.middletownct.gov](http://www.middletownct.gov).