

Public Safety Commission
FIRE DEPARTMENT
August 15, 2016
MINUTES
COMMUNITY ROOM, MIDDLETOWN POLICE DEPT.
-----Minutes-----

1. **CALL TO ORDER**

Commissioner Santangelo called the meeting to order at 7:14 p.m.

2. **ATTENDANCE**

MEMBERS PRESENT:

Commissioner Mary Bartolotta
Commissioner Carl Chisem
Commissioner Phil Pessina
Commissioner Robert Santangelo

MEMBERS ABSENT:

Commissioner Deborah Kleckowski

STAFF PRESENT:

Deputy Fire Chief Al Leary

STAFF ABSENT

Fire Chief Robert Kronenberger

PUBLIC PRESENT

3. **MINUTES OF PREVIOUS MEETING**

Commissioner Santangelo asked for approval of the minutes from July 18, 2016. The Commissioners moved the motion, Commissioner Pessina seconded and all voted in favor.

4. **PUBLIC HEARING**

- None

5. **CORRESPONDENCE**

- Thank you letter from Mario Bruno, CEO of the American Red Cross, for auction donation of fire apparatus ride and lunch

6. MONTHLY REPORT

- Monthly report given by Deputy Chief Leary:
 - Call comparison:
 - Responded to 343 calls for service
 - Down 8% from same period in the previous year
 - Overall down 4% - summer trend
 - Fire calls down 60% for the month & 27% overall
 - Successful firework event:
 - Expended 322 man hours and spent \$16,200 in overtime costs
 - Training for month:
 - Did Annual Safety Stand down – look at prevalent safety issues within the fire service as a whole
 - Participated in a community wide exercise, worked on high rescue rope training, high pressure bags, and all shifts worked on rigging for mountain rescue. Marine Operations also had a joint event with the dive team & Portland Fire that was very successful – scenario on river
 - Evening of August 11 – large thunderstorm
 - Hours of 7-10 p.m. had 40 calls for fire responses
 - At 7:54 p.m. all call put out for all firefighters to respond in
 - Enough staff brought in to man all apparatus & spares
 - By 9:13 p.m. had no calls pending – remained very busy but business as usual

7. OLD BUSINESS

- Alarm Division Bucket Truck
 - No purchase order in place at this time but moving forward
- Facilities update:
 - Mile Lane:
 - Air conditioning system has been replaced
 - Vandalism more than originally thought – also took the piping for the propane/heating system – will need to be replaced before heating season
 - Grounds maintenance progress – grass being cut, brush away from building to be done soon, completed all electronic access today - all key fobs now allow access to the building, cameras operational
 - Internal building cleanup being done
 - Roof needs repair
 - Recommendation made by Councilwoman Bartolotta that Public Works can possibly assist the Fire Department with this
- FEMA Grant:
 - Moving forward – hope to have purchase order in place by September 1st and place order by mid-September
- Recruitment of Deputy Fire Marshal:
 - Received one application for the position
 - Interview by the Chief & the Fire Marshal – Chief proposed that Gary Gessaro be promoted to the position of Deputy Fire Marshal
- Assistant Fire Marshal
 - Looking to test for the position – want it to coincide with the opening at the Academy for a Code Enforcement Class
- Lieutenant & Battalion Chiefs:
 - Waiting to hear from HR for final results – completed the written & oral exams

- Chiefs interviews will be conducted – opening for one Lieutenant at this time
 - 15 firefighters took Lieutenants exam and 3 Licutenants took the Battalion Chiefs exam

8. **NEW BUSINESS**

- Appropriation needed:
 - \$24,685 needed due to the last week of the fiscal year being a split week for payroll, caused a shortfall. Item has been put on the Finance & Government agenda
 - Motion to move forward by Commissioner Santangelo
 - Motion moved, seconded, and all voted in favor

9. **Monthly Summary of Action Taken by the Telecommunications Committee**

- No monthly meeting held for the month of August

10. **Public Hearing Reopened – Other Matters**

11. **ADJOURNMENT**

Councilman Santangelo called to adjourn the meeting. The meeting was adjourned at 7:28 p.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

NEXT MEETING TO BE HELD ON SEPTEMBER 19, 2016