

**Office of Emergency Management
Minutes
April 13, 2015
(AMENDED)**

Present

Councilman Sebastian Giuliano
Councilwoman Deborah Kleckowski
Councilman Robert Santangelo
Councilman Thomas Serra
Emergency Management Director George Dunn
Deputy Director Angel Fernandez

Absent

Councilwoman Hope Kasper

Meeting Called to Order:

Councilman Santangelo called the meeting to order at 8 p.m.

Public Hearing:

There being no members from the public wishing to speak, the public hearing portion of the meeting was closed.

Minutes:

On motion of Councilman Giuliano, seconded by Councilman Kleckowski, the minutes of March 9, 2015, were unanimously approved.

Old Business:

Director Dunn spoke on the maintenance on the MHS generator and that a potential leak was monitored during the performance of the load bank test. Maintenance will be addressed in the upcoming months. The Director stated that we are moving forward with standardizing Powers Generator as the company to maintain all the generators throughout the City. A resolution will be prepared for Council action.

With respect to Councilman Serra's request to have a policy drafted on the National Incident Management System, the Director stated that a Proclamation was prepared and signed by then Mayor Giuliano. Since a policy is already in place, and all department heads are aware of it, there is not a need for any further action. Councilwoman Kleckowski asked if Council Members were required to take the NIMS training. The Director stated it was not necessary and

recommended that he conduct a short program for the Council. It was suggested that a presentation by Director Dunn should be held on the same evening as the Common Council community meetings.

New Business:

Emergency Management volunteers assisted with the half-marathon. The volunteers were not involved with traffic this year. Two trailers were used rather than the large tent. Hospital personnel were satisfied.

Emergency Management personnel will be on hand for the Mayor's Annual Ball in case emergency power is needed. The event will also serve as a training exercise.

The Director reported that the City will send 14 people to the Emergency Management Institute to be held in August. The training will be held over 4 days and focus on multi-emergency hazard planning for schools. The Superintendent of Schools, Asst. Superintendent of Schools, a Vice Principal, two members from Mercy High School, the Chairman of Public Safety, Angel Fernandez and several fire, police and health department personnel will be participating. There is no cost to the City for this training.

Adjournment:

The meeting was unanimously adjourned at 8:47 p.m.