

Office of Emergency Management
Minutes
June 8, 2015

Present

Councilman Sebastlan Giuliano
Councilwoman Hope Kasper
Councilwoman Deborah Kleckowski
Councilman Robert Santangelo
Councilman Thomas Serra
Emergency Management Director George Dunn

Meeting Called to Order:

Councilman Santangelo called the meeting to order at 7:05 p.m.

Councilman Santangelo asked to Waive the Rules to allow Billy Prevatte to speak on behalf of fellow New York City Police Officer Brian Moore, who was killed in the line of duty. On motion of Councilman Giuliano, seconded by Councilwoman Kasper, the motion to Waive the Rules was unanimously approved. Mr. Prevatte thanked Chief McKenna, Councilman Giuliano, Council Members and Middletown Fire Department for the opportunity to honor Officer Moore. Mr. Prevatte requested a brief moment of silence and asked those in attendance at the meeting to stand and celebrate the life of Officer Brian Moore. Police Chief McKenna thanked Mr. Prevatte for bringing to the forefront the work and dedication of police officers.

Minutes:

Councilman Santangelo asked for a vote on the minutes of April 13, 2015. After motion of Councilman Giuliano, seconded by Councilwoman Kleckowski, Councilwoman Kasper asked that the minutes be amended to reflect her absence. Councilman Serra stated he was having trouble receiving Public Safety Meeting agendas electronically and requested that the Police Department deliver copies to his residence. Councilman Kasper made the same request. Emergency Management Director George Dunn requested that the minutes be reviewed carefully since the tape for the April meeting was inaudible at the start of the meeting. The minutes, as amended, were unanimously approved.

Public Hearing:

There being no members from the public wishing to speak on items on the agenda, the public hearing portion of the meeting was closed.

Monthly Report

- a. Traffic Management Training – a number of Emergency Management volunteers have gone through training for parking and assisting the police when and if necessary.
- b. Memorial Day Parade – a respectable number of Emergency Management volunteers participated in the Memorial Day Parade to showcase the department.

- c. Relay for Life – Seven Emergency Management volunteers spent 20 hours assisting with the Relay for Life cancer event held at the Track at Woodrow Wilson Middle School.
- d. Mile Lane storage – Emergency Management personnel has been slowly moving supplies and material to the Mile Lane property. The Director will be contacting the Health Department to have them filter through the medical supplies and discard those that are outdated.
- e. Senior Center Preparedness Program – Director Dunn held a preparedness session at the Senior Center and it was very well received. He will meet with Ann Gregg, the Senior Center Director, tomorrow to identify topics of interest to seniors.
- f. Public Safety Awards Ceremony – The Director thanked everyone who participated in the ceremony. He stated that the Police, Fire and Emergency Management personnel are appreciative of the recognition as are their family members. Director Dunn reported that a suggestion came up that perhaps the ceremony should be open to the public rather than be only an in-house event.

Councilman Giuliano suggested the possibility of videotaping and broadcasting the event on public access or streaming the event on the City's website. Councilman Serra stated that the Police Department would need to approve the videotaping to ensure personnel safety.

- g. Mayor's ball – 8 Emergency Management personnel volunteered to assist with providing power for the event.

7. Old Business:

- a. Furnace at Emergency Management Update - The idea to convert to natural gas was investigated, however, it is not an option because gas hookup is not accessible. The chimney appears to be in question. The Director wants to do more research to determine if there are other options, since replacing the chimney will be expensive.
- b. Powers Generator Maintenance – Middletown High School's generator load bank operation went off very well. During general maintenance, a leak was detected, but the company was able to identify exactly where it was, and it did not interrupt the load bank exercise. A quote was provided to repair the leak at a cost of \$3,503. Councilman Serra questioned the quote description where it states, "the OEM radiator manufacturer has changed the materials used for the balance tubes and it is recommended to upgrade all the tubes while the system is drained." He asked why the change was made and whether the manufacturer would or should bear part of the cost for providing an inferior product from the beginning. Councilman Giuliano followed up by asking Director Dunn to look into the life expectancy of the repairs proposed in the quote so that long-term costs could be anticipated. The Director stated he would look into both of these questions and report back.
- c. Half-Marathon - The event was held on April 12th. Tents were constructed on Main Street rather than Laurel Grove Road. The decision was made to utilize trailers. There was a little less space but the hospital and those that used them thought it worked out well.

8. New Business

- a. Emergency Purchase – The emergency work on the portable 25kw generator was approved by the Common Council. Just before the Mayor's Ball, the power started to fluctuate and a voltage regulator had to be replaced. The after-market voltage part took a while to get and when it came in, it didn't fit and had to be adjusted. Luckily, Emergency Management personnel had the skill set to make adjustments to the generator to allow for the part to fit accurately.
- b. Combined Exercise with Wesleyan University - In August, Wesleyan University would like to conduct a joint exercise. Emergency Management is required to conduct training exercises in order to continue to receive state and federal funding. The University asked if Emergency Management would participate in putting up the mobile hospital. The Director was concerned with security, but was assured that Andrus Field is the most secure place on campus. At this point, it is unknown if the state is going to participate. There doesn't appear to be a cost for the City to undergo this exercise. Tent will go up and be up for a week. The tent has not been up for five to six years. If there is any maintenance required on it, it can be done then. There is also equipment from the state that needs maintenance and that has to be done before we get into this, so it gives us leverage to be able to bring everything up to working order prior to this exercise.

9. Adjournment

On motion of Councilman Serra, seconded by Councilwoman Kasper, the meeting was unanimously adjourned at 7:30 p.m.