



City of Middletown

Memorandum

To: Linda Bettencourt, Town Clerk

From: Faith M. Jackson, Director
Human Relations Department

Date: April 14, 2016

Re: *Affirmative Action Monitoring Committee Meeting Notice*

The Affirmative Action Monitoring Committee will be having its regularly scheduled meeting on Thursday, April 28th at 6:00 p.m. in Room 208.

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

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MEETING AGENDA

City of Middletown Human Relations Dept.

245 DeKoven Drive

Middletown, CT 06457

Meeting Description: Affirmative Action Monitoring Committee

Date April 28, 2016 Time 6:00 P.M. Location 208

<u>Start Time:</u> _____	<u>Stop Time:</u> _____
COMMISSION MEMBERS:	
<input type="checkbox"/> Pat Alston	Quorum: Yes _____ No _____
<input type="checkbox"/> Rosa Browne, Chairperson	
<input type="checkbox"/> Alicia Moody	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Vacancy	
<input type="checkbox"/> Faith Jackson, Director of Human Relations	
<input type="checkbox"/> Kathleen Morey, Director of Human Resources/ Brig Smith, General Counsel	
<u>Call to Order</u>	
<u>Public Session</u>	
<u>Regular Meeting</u>	
> <u>ACTION ITEM:</u> Meeting Minutes for January 28, 2016 Motion _____ 2 nd _____	
<u>Old Business:</u>	
> <u>Review:</u> Corrected Guidelines for Understanding the Revised/New Race/Ethnicity Categories and Codes	
> <u>Open Discussion:</u> Committee Vacancies – see letter sent to local churches	
<u>New Business:</u>	
> <u>Open Discussion:</u> 2015/2016 2 nd Quarter Report – Faith Jackson	
> <u>Open Discussion:</u> Vacancy/Recruitment Update – Kathleen Morey	
> <u>Open Discussion:</u> Miscellaneous Article	
> <u>Review:</u> 2016 Attendance	
<u>Announcements</u>	
> Notification of next meeting: July 28, 2016	
<u>Adjournment</u>	
C: Mayor Daniel Drew	

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