



City of Middletown  
CLEAN ENERGY TASK FORCE

MINUTES  
JULY 20, 2016

**Present**

Chair Jennifer Kleindienst, Jeff Pugliese, Dmitri D'Alesandro, Augie DeFrance, Councilwoman Deborah Kleckowski, John Hall

**Absent**

Larry Chatfield, Councilman Gerry Daley, Audrey J. Scotti

**Also Present**

Christopher M. Holden, PE, Staff,

**1. Chair Opens Meeting**

The meeting opened at 12:38 P.M. Room 208 – City Hall

**2. Approval of Minutes**

Deborah Kleckowski moved approval of the minutes for the June 15, 2016, seconded by Augie DeFrance, approved unanimously. There were a couple of corrections, \$86,00.00 was changed to \$86,000.00 and the statement that Augie DeFrance was sworn in to the CETF recently was removed as he was sworn in to two other committees

**3. Public Comment**

Several members of the public were present. They included potential CETF member Lynn Shaw, new CETF member Amy Albert, and Chamae Mejias from SmartPower. John Hall spoke about Lynn Shaw regarding her potentially joining the CETF in John's place.

**4. Energy Coordinator's Report – Michael Harris**

- The fuel cell contract for the High School has been signed. Unfortunately the BoE was pressured into signing a less-than-optimal contract. However, the contract was fully vetted and the risks it poses were deemed acceptable by our legal folks and by the Superintendent's office.
- We also won the LREC reverse bid for the fuel cell at \$59 per REC which adds an additional \$86,000 per year in net positive financial benefit from the project. The next step is for the BoE to sign the contract and submit a (refundable) performance assurance payment of \$39,000.
- The benchmarking is almost complete at which time I'll be able to do some analysis and prioritize opportunities in various buildings, including schools.
- The Main Street LED conversion is about to get underway. The City has decided to standardize with UIC designs and products. Temperature selected is 5000K.

- We have signed an LOI to participate in the Virtual Net Metering program and are currently reviewing the Green Bank contract upon which the program is based. We've been asked if we would sign an additional 'preliminary' LOI for another, similar project – that is 2x as big. Savings from the first project are about \$1,000,000 over 20-years. Savings from the second project should be about \$2 million over 20-years. However, we need to make sure the underlying contract does not open us up to other risks.
- Sorting out the Honeywell mess is ongoing. I have asked Michele Pistone of Honeywell to have the economizer in City Hall installed/repaired/operational by the fall when we will need it. We have removed them from mechanical maintenance at the schools; however replacing the work they did is a lengthy process. Honeywell has updated 'Automation Maintenance' proposals for both the City and the schools, however these still include much control maintenance that could be done by other contractors. We will continue to try to separate the 'proprietary' services from the non-proprietary services in an effort to bring as much competition to the situation as possible.

## 5. Old Business

### A. Membership

Amy Albert has joined the CETF and was just sworn in by the Mayor. Also present was Lynn Shaw, who is also a potential new member, to take the place of John Hall.

### B. Home Energy Solutions

Trying to hang the banner, located in the DPW office. Cathy Duncan will need to be contacted. The \$35,000.00 that was reportedly raised over four years for the tree fund seems high to John Hall, this will be checked.

### C. Solarize - Middletown has joined!

The tentative schedule for getting Solarize Middletown started is as follows:

- Proposals from the potential installers will be sent out by August 1;
- Interviews of the selected installers on August 8; and
- Program launch on September 7 at Russell Library, usually lasts around 1-1 ½ hours or maybe the Police Community Room.

Dmitri D'Alesandro suggested using Equifax to develop a focused mailing list for homeowners. There is a budget for about 2,000 pieces for the mailing.

Identify potential solar ambassadors, possibly homeowners that already have solar, to talk about their experience. Could use the CT Green Bank for a list of homes with solar power.

Place banners by the farmer's market sign, near the Bobs garage on Main Street.

Install yard signs on private property, no restrictions

Reach out to schools for students that need community service projects.

## 6. New Business

### A. GC3 Next meeting July 26, 5-7:30pm (Virtual Location at deKoven House)

Would like a CETF member to participate. Dmitri D'Alesandro is planning on attending.

### B. Shared Solar – presentation proposal by David Desiderato from CT Fund for the Environment

Legal wants to talk to the CETF

**7. Other**

None

Jeff Pugliese left the meeting at 1:30 PM

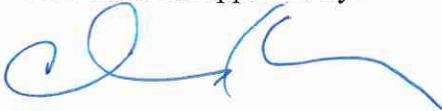
Dmitri D'Alesandro left the meeting at 1:45 PM

**8. Adjourn**

The meeting adjourned at 1:55 PM

The next regular meeting is scheduled for Wednesday, August 17, 2016, to be held in Room 208 of the Municipal Building at 12:30 PM.

Submitted for approval by:



Christopher M. Holden, PE  
Deputy Director of Public Works

