

**CITY OF MIDDLETOWN  
MINUTES OF THE RETIREMENT BOARD  
SPECIAL MEETING  
May 27, 2015 at 9:00 am**

The Special Meeting of the Retirement Board of the City of Middletown  
was held in room 208 of the Municipal Building

**Board Members Present:** Jim Reynolds, Hope Kasper, Steve Gomes, Sandra Russo-Driska, Carl Erlacher, Joe Serra, Chris Bourne

**Board Members Absent:** Mayor Drew

**City Employees/Public/Others Present:** Ernie Cantwell, Diana Doyle, Brig Smith, Gerry Goldberg – Wells Fargo Advisors, Michael Lepore – Wells Fargo Advisors, Cynthia Christie – Robinson & Cole

- Meeting was called to order at approximately 9:00 am
- No public comments on the agenda
- Minutes from Special Meetings
  - September 3, 2014 – tabled to next meeting
  - November 6, 2014
    - Hope motioned to approve and was seconded by Sandra
    - All in favor
  - December 11, 2014 3:00 pm & 4:00 pm
    - Jim motioned to approve both and was seconded by Hope, providing the amendment to the date in the “Approval of Minutes” be changed from December 11<sup>th</sup> to November 6<sup>th</sup>
    - All in favor
  - January 16, 2015 – no vote, to be included in next agenda for approval
- Review of Investments/Review and Evaluation of Alternative Approaches to Replacing Philadelphia International Advisors (PIA)
  - Michael discussed the performance of the Pension Fund and informed Board that PIA has decided to “wind down” the firm by the end of June 2015
  - As of 5/26, the value of the Plan has grown \$4.5 million since end of last quarter (3/31); current value is \$384.5 million at the close of 5/26
  - Carl and Diana state that Common Council approved \$600k to fund OPEB Trust
  - Gerry continued discussion of PIA and reviews the Investment Manager Search & Analysis Report; examination of the separately managed accounts and the managers previously vetted by Wells Fargo
  - Recommendation to replace PIA with Capital Group; strategy is more conservative and cost effective of the active investment strategies currently available
  - Hope motioned to replace Philadelphia International Advisors (PIA) with Capital Group and was seconded, simultaneously, by Chris and Steve
  - All in favor
- Review of draft Pension Plan – Robinson & Cole
  - Atty. Christie updated Board on the two pieces to the Pension Plan – Ordinances and Plan Document; discussed the inclusion of IRS Code, personnel rules and bargaining agreements;
  - Hope suggested “tweaking” the existing OPEB Trust Agreement to fit the retirement benefits
  - Steve summarized Boards priorities for Robinson and Cole – (1) create Trust Document, (2) update Ordinances to include current IRS Code, and (3) create detailed document defining single (pension) system with three separate accounting components, including how Board wants City to fund the Plan

- Steve motioned for Robinson & Cole to proceed with three tasks, as previously stated, and was seconded by Sandra
- All in favor
  
- For the record, Joe leaves at 10:45 am
  
- Steve requested, from Robinson & Cole (Atty. Christie), clear (visual) indication in new documents and Ordinances where specific changes are made; Atty. Christie confirmed that current Ordinance will be foundation and changes – for this phase – are strictly IRS Code
  
- For the record, Steve leaves at 10:50 am
  
- **Treasurer’s Report**
  - Chris stated, for the record, that City Treasurer does not attend meeting to give Treasurer’s Report; stated that the City Treasurer should be present to present the report
  - Sandra motioned to accept the Treasurer’s Report and was seconded by Hope
  - All in favor
  
- **Applications for Membership**
  - Sandra motioned to accept applications for membership and was seconded by Hope
  - All in favor

| <u>Applications for Membership</u> | <u>Start Date</u> | <u>Union</u> | <u>Department</u> |
|------------------------------------|-------------------|--------------|-------------------|
| Melaina Barillaro                  | 1/12/15           | 466          | BOE               |
| Rosario Caccamo                    | 1/5/15            | 466          | BOE               |
| Rebecca Carroll                    | 1/14/15           | 466          | BOE               |
| Adam Colavito                      | 1/5/15            | 466          | BOE               |
| Sergio Cosentino                   | 1/12/15           | 466          | Public Works      |
| James Figueroa                     | 1/12/15           | 466          | Public Works      |
| Michelle Ford                      | 11/5/14           | 466          | PCD               |
| Shane Grant                        | 3/2/15            | Library      | Library           |
| Ryan Jeffries                      | 4/1/15            | Police       | Police            |
| Yvonne Krol                        | 2/23/15           | 466          | BOE               |
| Sarah Ladd                         | 3/23/15           | 466          | BOE               |
| Eric Marston                       | 1/5/15            | 466          | BOE               |
| John Post                          | 2/2/15            | 466          | BOE               |
| Robb Prchal                        | 1/5/15            | Library      | Library           |
| Haley Russenberger                 | 4/1/15            | Police       | Police            |
| Jennifer Sawicki                   | 12/1/14           | 466          | Health            |
| Addison St.Peter                   | 1/2/15            | Police       | Police            |
| Alex Vess                          | 11/10/14          | 466          | BOE               |

| <u>Requests to Retire/Disability Retirement</u> | <u>Years of Svc</u> | <u>Department/Union</u> |
|-------------------------------------------------|---------------------|-------------------------|
| Bruce Harvey                                    | 25 years            | Police                  |
| William Huff                                    | 15 years            | 466                     |
| Vincent Juliano                                 | 10 years            | Library                 |
| Christopher Lavoie                              | disability          | Police                  |
| Edward Pianka                                   | 17 years            | 466                     |
| Gino Pulvirenti                                 | disability          | Police                  |
| Danny Richmond                                  | 21 years            | Library                 |
| John Sennik                                     | 21 years            | 466                     |

| <u>Refund Requests/Adjustments</u>   | <u>Amount</u> |
|--------------------------------------|---------------|
| Ulyses Alvarez                       | \$4701.70     |
| Matt Dodge                           | \$28,241.71   |
| Adam Jackson                         | \$8848.90     |
| Sebastian LaRosa to Constance LaRosa | \$1321.84/mo  |
| Wayne Linares to Kathi Linares       | \$1200/mo     |

Deceased Pensioners

Phyllis Campisi (benefits to spouse)  
Richard Dunn  
Leroy Godburn (benefits to spouse)  
Philip Lombardo (benefits to spouse)  
Rose Moncata  
Herbert Roberts  
John Rzasa (benefits to spouse)  
Connie Sbona

Corrections (from December 11, 2014 Agenda)

Joy Collins - application removed, part-time employee  
Andrew Schwerts - duplicate application, transferred employee

• **Discussion**

- Special Meeting date to discuss Robinson and Cole Plan Document and Ordinance amendments
- Monday, June 22 at 4:30 pm
- Sandra motioned to add Robinson and Cole invoices to 6/22 Special Meeting agenda and was seconded by Hope
- All in favor

• **Adjournment of Meeting**

- Sandra motioned to adjourn and was seconded by Hope
- All in favor

Respectfully submitted:

Carl R. Erlacher, Finance Director  
Tracks MZ 15-38

