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MIDDLETOWN, CONN.**MINUTES****SPECIAL MEETING****WATER POLLUTION CONTROL AUTHORITY****APRIL 2, 2015****PRESENT:**

**Director, Guy Russo**  
**Chief Engineer, Joseph Fazzino**  
**Assistant Chief Engineer, Christopher Holden**  
**Accounts Supervisor, Jerome Bruton**  
**Chairman, Dale Aldieri**  
**Vice Chairman, Scott Bishel**  
**Councilmatic Representative, Hope Kasper**  
**Councilmatic Representative, David Bauer**  
**Commissioner John Giuliano**  
**Commissioner Emanuel DiMauro**

**I. Open Meeting (started at 12:04pm)****1. Public Hearing**

Chairman Aldieri opened the public portion of the meeting and asked if there were anyone from the public present to be heard. Since no one from the public was present to be heard, Chairman Aldieri closed the public portion of the meeting.

**II. Reports, Minutes and Correspondence****1. Minutes of Regular Meeting of March 5, 2015**

A motion was made by Councilmatic Representative Bauer and seconded by Commissioner Giuliano to amend and approve the Minutes of Regular Meeting of March 5, 2015 regarding the Mattabassett update that the amount \$28,900.00 be amended to \$28,900,000.00. Motion was approved unanimously. Councilmatic Representative Kasper abstained.

**2. Letter to Mattabassett District**

Director Russo indicated that he has not received a reply from Mattabassett at this time. The letter from Director Russo to Mattabassett was for informational purposes only.

3. Letter to Milone & MacBroom-Kleen Energy Systems, LLC

Director Russo stated again that this was discussed at last month's meeting and that the contract was signed and now the company was just combining the discharge permits together. This was for informational purpose only.

III. Transfers/Fund Updates

1. Monthly Fund Balance Reports-March

The fund balance report was for informational purposes only.

2. Transfer of \$65,000 to CNR Water Meter Automation

Accounts Supervisor Bruton just gave an update about the new billing system and our ability to provide better customer service. There were some further discussions.

Director Russo will then provide an analysis regarding the benefit of quarterly billing and this issue was tabled till the next WPCA meeting. In the meantime, the resolution stated below that needs to be presented to the Common Council was approved by the WPCA as indicated below.

RESOLUTION

Be it resolved by the Water Pollution Control Authority of the City of Middletown:

That a transfer be made as follow:

*From:*

Water Operations Fund Balance (Fund 5000)      \$65,000.00

*To:*

CNR Water Meter Automation  
5010-600000-79568-0000-00000-2015-000      \$65,000.00

A motion was made by Commissioner Giuliano and seconded by Vice Chairman Bishel to approve the resolution as written. Motion was approved unanimously. Councilmatic Representative Bauer abstained.

#### IV. Old Business

##### 1. Durham Water Update

Director Russo indicated that this project is in the hands of EPA, they are at 90% design. Director Russo stated that EPA is waiting for funding prior to reaching 100% design. They submitted a pre-application of funding through EPA and they are expecting that by fall their funding will be approved. At that point the remaining design will be completed and bid over the winter.

Director Russo then stated that he currently has a draft agreement that Deputy Director Young and he have been working on together and will share the agreement with EPA shortly. Director Russo further stated that a conference call took place and they spoke about the draft agreement. There were some questions over what permits were needed and whether these permits will be affected by application to DEEP and the Department of Public Health. Director Russo did get reassurance that this agreement will not affect the department's permits, but that he would still like to get permits ready and put into place before the contract is finalized. The contract that is drafted also indicates that Durham and Middletown will share in the expense of any co-owned contracts or permits, so in order to move this project along Director Russo needs the approval from the WPCA.

Director Russo then went into saying that he was in agreement to pay Milone and MacBroom since they have prepared the department's Water Supply Plan and they are going to send our diversion permit to Durham. Further, Milone and MacBroom will also prepare our sale for excessive water permit, as well. Director Russo then stated that once the agreement is signed, Durham will pay their 50% due, which this will be written in the contract. Director Russo, however, indicated that he is still currently speaking with Dave Murphy of Milone and MacBroom about getting these permits in place. There were some further discussions on this matter.

##### 2. Mattabassett Update

Director Russo indicated that the contractor is back and is re-starting the force main pipe installation. The Director further indicated that he met with DEEP the other day in trying to get productive work done on the project. DEEP needs to allow us to negotiate some pricing with REMSCO in order to get some of the pipe work that comes to the pump station site done while we are in a stand still period. Both Prime and Cardinal thought that putting two contractors on the pump station site would cause problems. This gives our department a chance to negotiate with REMSCO to let them handle all the design and work for this portion of the project since they are willing to give us better pricing. There were some further discussions on this matter.

##### 3. Kleen Energy-Update

Director Russo stated that the department has meet with Kleen Energy and they still are complaining about the wholesale water rate being too high and they are continuing to threaten the department to arbitrate the rate. Director Russo indicated that the department

still continues to meet with Kleen Energy and they still want to make a proposal about how to operate the plant so Director Russo will keep all posted on what Kleen Energy proposes.

4. Middle Street Extension with Town of Berlin

Director Russo indicated that it is preliminary designed and we received cost estimate. Director Russo stated that Assistant Chief Engineer Holden will be getting the contract signed shortly. The Director wanted the WPCA to know that it does take forever for the City to get a contract into place. Cardinal Engineering gave an estimate of \$1.3 million for the project so at the next WPCA meeting the Director and Engineers should have an estimate on how much the project will cost. Assistant Chief Engineer Holden indicated that there is a meeting with Cardinal's engineers to run through the preliminary design and survey of this project. There were some further discussions on this matter.

5. Revision of Water Budget

This was for informational purposes only.

6. Main Street Water Main Update

Chief Engineer Fazzino indicated that there is a site meeting on the 6<sup>th</sup> of April with DOT to go over the limits of permanent paving. We will also take care of the patch at the water main break that is near Spring Street all the way down to Washington Street along some of the side roads too. This won't happen until about May. Chief Engineer Fazzino also stated that they will also speak about pedestrian crossings north of Washington Street. Director Russo then stated that the contractor, Mark IV, who has paving subs, came into an agreement and the work will take place on a Sunday and Monday night. This is to work around the peak periods of the restaurants and bars in work area and are slow traffic periods. The work will be completed with one-lane of traffic in both directions. Director Russo further stated that DOT will allow it to be milled one night and paved the next night. DOT has extended the hours of work to 8pm to 6am. So there is two ten-hour shifts to do the work. Director Russo indicated that the Chamber is well aware of all the work that needs to be done.

V. **New Business**

1. 14-4 Forest Glen Circle-Unexplained Usage Rebate

Accounts Supervisor Bruton stated that our meter specialist checked the unexplained usage and found that there were no leaks or problems discovered so there is no explanation that can be given to the resident on what happened to their water. So Account Supervisor Bruton indicated that next week Chief Meter Technician Trevisan will have the meter sent

out to be checked and then we will wait for the test results to come back. Once the test results come back it will be presented to the WPCA and have them decide what to grant her as a resolution. Director Russo indicated that he thinks the meter will come back accurate and if the WPCA just wants to act on the "Good Will Adjustment" then Accounts Supervisor Bruton will take care of it.

A motion was made by Councilmatic Representative Bauer and seconded by Vice Chairman Bishel to recommend the "Good Will Adjustment" for 14-4 Forest Glen Circle based on the assumption that the meter reading comes back accurate. Motion was approved unanimously.

## VI. Staff Reports

Deputy Director Young was absent from the meeting and did not have a staff report ready at this time but is available by telephone if anyone would like to call him.

Chief Engineer Fazzino went over his staff report for January 2015 in details. The report was for informational purposes only.

## VII. Adjournment

There being no further business, a motion was made by Commissioner Giuliano and seconded by Councilmatic Representative Kasper to adjourn the meeting. Motion was approved. The meeting adjourned at 12:56p.m.

Respectfully submitted:



Guy P. Russo  
Director of Water and Sewer Department/  
Acting Secretary for the W.P.C.A.