

MINUTES

REGULAR MEETING

WATER POLLUTION CONTROL AUTHORITY

June 4, 2015

PRESENT:

Director, Guy Russo

Deputy Director, Robert Young

Assistant Chief Engineer, Christopher Holden

Vice Chairman, Scott Bishel

Councilmatic Representative, David Bauer

Councilmatic Representative, Hope Kasper

Commissioner Jack Pieper

Commissioner Emanuel DiMauro

I. Open Meeting (started at 7:23pm)

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper that Director Russo has asked that two items be added to the WPCA agenda that were from Accounts Supervisor Bruton pertaining to (1) Charges and Collections for the last year and (2) the other is for adjustments for 7 Stowe Avenue that will has been placed under Director Russo's authority that the WPCA gave to him and that this was for informational purposes only. Motion was approved unanimously.

Vice Chairman Bishel opens the public portion of the meeting but no one from the public was present so Vice Chairman Bishel closed the open meeting.

II. Reports, Minutes and Correspondence

1. Minutes of Regular Meeting of May 7, 2015

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to approve the Minutes of Regular Meeting of May 7, 2015. Motion was approved unanimously.

2. **Minutes of Special Meeting of May 7, 2015**

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to approve the Minutes of Special Meeting of May 7, 2015. Motion was approved unanimously.

3. **Memo to Common Council re: Middle Street Water & Sewer Extension Upcoming Bond Resolution.**

Director Russo indicated that the Common Council will take authorization of the bonding obligation pertaining in the Legal Notice regarding the above referenced matter presented next in the Special WPCA. This notice represents the approval for the preparation of the non-referendum bonding for \$1.3 million for the Middle Street Water & Sewer Extension from the Town of Berlin and then Common Council will further approve the water portion of this project at the July meeting.

4. **Legal Notice approving increase of Sewer Rates**

These were for informational purposes only.

5. **Charges & Collections**

This was for informational purposes only.

6. **Adjustment-7 Stowe Avenue**

Director Russo approved the one-time "good will adjustment" in the amount of \$197.77 for Mrs. Lombardo.

This was for informational purposes only.

A motion was made by Councilmatic Representative Bauer and seconded by Commissioner Pieper to recess the Regular WPCA Meeting in order to open the Special WPCA Meeting of June 4, 2015. The Regular WPCA Meeting was recessed at 7:30pm.

Vice Chairman Bishel reopened the Regular WPCA Meeting was reopened at 7:38pm.

III. Transfers/Fund Updates

1. Monthly Fund Balance Report-May

Councilmatic Representative Bauer brought to the WPCA attention that the Monthly Fund Balance Report in his packet was a duplicate of sewer there was no water fund balance in the packet. Director Russo indicated that next time the WPCA meet, the Water Fund Balance Report for May will be included and 2014 was also not reported on the report.

IV. Old Business

1. Durham Water-Update

Director Russo indicated that he was not at the meeting since he was in attendance of another and Deputy Director Young took his place at the Durham Water Meeting. Director Russo however, did indicate that Durham was still planning on a winter bid from the EPA for the project and on our side we are still waiting for Attorney Boiczuk to have someone from Talcott Ridge execute the two quitclaims. Director Russo stated that the department has agreed on the scope of work with Milone and MacBroom, and shared it with the Town of Durham, to get a general diversion permit and a permit for sale of water. Director Russo further stated that the contract that will finally be brought forward Durham will be paying half of the rates in the first of the year since they don't have a water company nor the money to do this on their own so we will put the rates together. Director Russo indicated that the amount should be under \$12,000.00. Director Russo and Deputy Director Young have to look at the contract one-more time and then meet with General Counsel and Attorney Corella from Updike Kelly who did the originally drafting and all the research, to go over the contract. By the end of the summer, Director Russo stated that the contract will be drafted for the WPCA to look at so then it can be forwarded to the Common Council. Deputy Director Young gave a brief synopsis of what took place at the meeting. There were some further discussions on this matter.

2. Mattabassett-Update

Director Russo stated that there is a ribbon cutting and dedication on June 18th at 2:00pm at the Mattabassett District. Director Russo indicated that our Common Council was invited but not sure if anyone from WPCA was invited. Councilmatic Representative Bauer indicated that the old director, Brian Armet, is retiring, and the new director, is the ex-public works director of the Town of Berlin, that our department has been working with. So Councilmatic Representative Bauer thinks the WPCA should attend and if interested let Director Russo know so that he can call Brian Armet at Mattabassett and let him know who is interested in attending the event.

Director Russo also indicated that he serves on the State Nitrogen Credit Training Board and they will be having their quarterly meeting on June 17th at Mattabassett and a tour will take place beforehand.

Director Russo stated that the Route 9 exit ramp was closed now and that we were getting ready to pull the second pipe. There have been some complications with engineering on the second directional drill because the pipe is right next to a high pressure line and right against Buckeye, as well. Director Russo indicated that the exit portion of the pipe had to be redesigned. Director Russo further indicated by the time the WPCA meets again this second pipe will be done. Pipe installation should be completed by the end of this year and then next spring final paving, top soiling, seeding during planting season will be done.

Director Russo further stated that he spoke with the Mayor's Office about an additional bond-referendum for additional funds for the pump station and this would take place in November.

3. Kleen Energy-Update

Director Russo indicated that there was nothing new to report only that the Common Council adopted rates at their last meeting. Director Russo stated that the Mayor's office is in receipt of correspondence from Kleen Energy regarding a couple options for lease and/or purchase. There were some further discussions on this matter.

4. Middle Street Extension with Town of Berlin-Update

Director Russo indicated that the Office of General Counsel, Assistant General Counsel, Christopher Smedick, is working on the contract with preparing exhibits and hope to get this project approved by the time Director Russo receives the money for this project. Safe Home Securities would like to be open by next spring per Director Russo. There were some further discussions on this matter.

5. 106 Grove Street-O'Hara Property-Update

Director Russo went through the whole packet and his opinion stands as the same at the last WPCA meeting. Director Russo stated that the O'Hara's had paid a huge substantial amount of money after they purchased the property. Director Russo stated that their payout was for \$11,573.00. There were some further discussions

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to allow Director Russo and staff to resolve the issue with the O'Hara property up to \$2,500. Motion was approved unanimously.

V. New Business

1. Renew Operating Loan to Kleen Energy Fund

Director Russo stated that last year the way the department's finances where and because it is a Zero-Cost Operation Budget anything that is excess this year rolls over into next year rates but Director Russo needs the operating funds to write purchase orders against them. Director Russo indicated that last year this was at a \$1 million and Finance Department recommended a 4% interest rate so Director Russo would like the WPCA to authorize another \$1million dollar loan to the fund for operational purposes and has been recommended at 3.5% percent increase on the loan.

A motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to accept the Director's recommendation for another loan from the Water Contingency Fund to the Kleen Energy Fund in the amount of \$1 million with a of 3.5% interest rate. Motion was approved unanimously.

2. 150th Celebration of the Department

Director Russo wanted to know how the WPCA felt about holding a celebration and spoke with Joe Samolis to involve the historical society in this celebration. Director Russo stated that the department does have some archive information including a copy of the original 1867 Charter which would make sense to go on deposit with the historical society for permanent keeping. Director Russo would like to do a display at the Mansfield House and showcase some of the old pictures, the Charter, and other stuff we have here at the department so the public can see it. Councilmatic Representative Bauer also stated that Director Russo should check with Russell Library regarding a Historical Society. Director Russo would like to put together a sub-committee to start this project. Director Russo wanted to know with the WPCA if Council would agree to put a panel together to work on this. There were some further discussions in regards to this matter.

VI. Staff Reports

Director Russo indicated that Chief Engineer Fazzino was out on vacation so there was no staff report to be handed out. Assistant Chief Engineer had a few projects that he discussed with the WPCA.

Deputy Director Young handed out his Staff Report for April 2015 and went over his report in further details. This was for informational purposes.

Director Russo indicated that he had been in touch with Marilyn Kmetz about the Poplar Road issue and stated that he has the house filter that was purchased and in Director Russo's office the whole house filter and she has four filters to go with it for change. Director Russo stated that after discussion with the City Plumber, the City Plumber did not want to go onto the lady's property. Since her water heater was replaced recently, Director Russo had asked her to check with her plumber and get a quote and we will supply the equipment and do the installing and we will expend it out of the department budget. So Director Russo further stated that he is just waiting to hear back from her and her plumber so that the job can get done by the next time the

WPCA meets. Director Russo indicated that he has asked Mrs. Kmetz for the first few filters back so we can see the sediment and see exactly what has been going on.

VII. Adjournment

There being no further business, a motion was made by Councilmatic Representative Bauer and seconded by Councilmatic Representative Kasper to adjourn the meeting. Motion was approved. The meeting adjourned at 8:23p.m.

Respectfully submitted:



Guy P. Russo
**Director of Water and Sewer Department/
Acting Secretary for the W.P.C.A.**