

Middletown Public Schools -Board of Education

Facilities Committee Meeting Minutes

Held on March 18, 2015 at the Transition Learning Center on 909 Newfield Street

Called to Order at 5:32 PM

Members present:

Vincent Loffredo, Judy Yoder, David Bauer (late), Steven Kovach, Dr. Patricia Charles, and hosts, Amy Clarke and Kathi Wickham from the TLC Program

Absent members were Marco Gaylord, John Giuliano, Cheryl McClellan and Ed McKeon and Thomas Serra,

I. Tour of the Transition Learning Center by Kathi Wickham and assisted by Amy Clarke both from the TLC Program along with discussion of items.

- Kathi Wickham and Amy Clarke were the tour and informational guides. This program provides translucent training to students 18 to 21 years of age. Other responsibilities are to supply rehab services and to connect the students with support to transition them into the work field. The program started with 25 students and the goal is to help them live and maintain themselves on their own as much as possible. This has been an alternative to other school elements. The staff consists of Kathi Wickham, 2 tutors and 7 coaches. The financial services are under the IDA federal grant. Students receive a diploma upon program completion.
- The building itself has a 3-year lease
- Budgets, reading skills, making copies and keeping 'folder' of each individual's work are done in one room
- An accessible restroom is in facility
- The sensory room is where they work on social skills and sensory tables
- An office, nurse's office and a media room are available
- The PPT meeting room has been turned into a classroom where students work on budgets and review credit instructions.
- In the cafeteria and kitchen area the students go to 8-9 worksites to help and volunteer their time as CAT TALES, Baci Grill, ACE Hardware, CVS etc.) They get a training wage of \$4.00 an hour and are transported on vans owned by the BOE and driven by DATTCO.
- Representatives from all special services along with parents of grades 7 and older (and older students as well) are welcome to attend a meeting at the Middletown High School library from 4 PM to 9 PM on April 9, 2015. Vinnie Loffredo asked Ms. Wickham if she has contacted ACES to see if they could be on any assistance with this.

An average of around 21 to 23 students is expected to be in this program for the next few years. Amy Clarke stated that there may be hope that a program would start that the community would possibly pay. This is not a mandatory program but students can apply to TLC if they meet the IEP. It was also stated that Vinyl does points but does not take the special needs students.

II. Follow-up on UIC Energy, LLC to Discuss Energy Solutions

Judy Yoder will be meeting with UIC Energy, LLC., to discuss the building analyst and will send out the minutes afterwards however, Vinnie Loffredo asked if Woodrow Wilson Middle School could possibly be considered. Judy asked for the graft material and anything else that has been done.

III. Status/update of School Infrastructure and Type of Proposed Plan

Judy Yoder stated that the grants and contracts are in place and will be doing the \$750K bond in stages. There is one contractor and the PO's are structured differently. Woodrow Wilson Middle School, Macdonough School and Central Office along with the others are under the \$750K with the City bond. A long range schedule is needed and funds for the Woodrow Wilson part will need to be spent by the end of the fiscal year (June 2015) and will take about one and one-half years to tie it all together. On the City side, the vendors are in place and have an overall contract with Utility Communications.

IV. Overview Checklist of Visited Schools

Judy Yoder added Oasis and Hall House to the list and will combine everything on a spreadsheet. The items that are currently outstanding are on the work order system and/or contractor work.

Natalie Forbes, who is the new Grants Coordinator, along with Judy Yoder will get together a plan along with projects.

Dr. Pat Charles has reached out to Milone and MacBroom and who has given her a template to ensure that we have correct insurance. She also has received a list of items that will be needed in regards to redistricting along with accurate and precise knowledge.

V. Other Miscellaneous Items

Brig Smith has met with the opposing counsel and OGC has entered an appearance in the case to replace outside counsel and preparations will be made to schedule trial dates.

The removal of the tree in front of the Farm Hill School this summer so that the turnaround project can be started.

The large amount of damage done to the sidewalks due to all the snow we had this winter but right now, patch work is being done. Sidewalks near Farm Hill School have lifted and need repair.

A section of the roof at Woodrow Wilson Middle School has lifted and roofers are scheduled to come out to give Judy Yoder a quote.

Schedules are being made to prepare for April and summer projects and to cover employees who are scheduled to be out on vacation.

David Bauer stated that on April 8, 2015, there will be a formal presentation for a park study and a plan that will be integrated along with the school for the WWMS track site which would also be a football, soccer, track & field site. Both John Hall and Bill Russo are overseeing and Mr. Bauer thought perhaps Elisha DeJesus, our Athletic Director, would like the opportunity to be at this meeting and be involved with these improvements.

Future meetings are at the following locations:

- 04/15 meeting will be held at the Board of Education Building on 311 Hunting Hill Avenue, Room "A", 05/20 will be at the Adult Ed Building on 398 Main Street, 06/17, 09/16, 10/21, 11/18, 12/16 and 01/20/16 meetings will be at the Board of Education and all meetings will start 5:30 PM.
- There are no meetings in July and August 2015

Meeting adjourned 7:00 PM.

Minutes recorded by Leslie A. Spatola,

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Committee Recording Secretary

