

Finance and Government Operations Commission Meeting Minutes
Middletown, Connecticut
August 31, 2016
Municipal Building Room 208
7:00 P.M.

Present: Councilman Thomas Serra, Councilman Sebastian Giuliano, Councilwoman Linda Salafia, Councilman Gerald Daley, Councilwoman Mary Bartolotta, Carl Erlacher, Police Chief William McKenna, Deputy Police Chief Michael Timbro, Fire Chief Robert Kronenberger, Lynn Harlow, Brandie Doyle, Bruce Markot, Attorney Brigham Smith

Absent: None

Councilman Thomas Serra called the meeting to order and requested a motion to approve the minutes from the July 27, 2016 Finance and Government meeting. Councilman Daley motioned to approve, Councilwoman Salafia seconded, unanimously approved.

1. Public Comments on the Agenda – None
2. Conference and Training - None
3. The following Departments have submitted items to be discussed:

Arts & Culture – Grant Confirmation totaling \$9,464 in State funds for 2017 Supporting Arts in Place Grant

Councilman Giuliano motioned to approve the Grant Confirmation, Councilwoman Salafia seconded, unanimously approved.

- **Approved to send to Council Floor** -

Committee – review of revised Pension Ordinance

Carl Erlacher discussed the revised pension ordinance. Current retiree's shall receive a retroactive cost of living increase of 2% for the July 1, 2016 to June 30, 2017 time period. For the period of July 1, 2017 to June 30, 2018, each retiree's pension shall be adjusted to increase by 2% unless the CPI as calculated and set forth herein is higher than 2%. If this should occur than the retirees shall receive the cost of living increase allowable and set forth under this section. Article IV. Retirement System Section E. On July 1, 2018, each retiree's pension shall be adjusted in accordance with paragraphs A-C of this ordinance.

Councilwoman Salafia made a motion to amend Section F, "In the case of any member who has been retired for less than one full year on any such July 1, a fractional adjustment shall be made corresponding to the period elapsed since the effective date of his or her retirement." Councilman Daley seconded the amendment, unanimously approved.

- **Approved to send to Council Floor** -

PCD – Resolution requesting approval for Mayor Drew to enter into and sign contracts with CT DEEP for State Grant totaling \$103,196.80 for construction of trail around base of capped landfill; Resolution requesting approval for Mayor drew to sign LoCIP application

totaling \$40,000 for purchase and installation of fencing to enclose Transfer Station, from new trail; and, creation of new Capital Improvement line entitled "Transfer Station Fencing"

Councilman Daley motioned to approve all requests, Councilwoman Salafia seconded, unanimously approved.

- **Approved to send to the Council Floor-**

Fire – Appropriation Request totaling \$24,700 to cover shortage in salary line for FY 1516; discussion of status of Department Overtime

Fire Chief Kronenberger explained that the salary line shortage in the FY 1516 was an oversight when doing projections, we did not account for the split week for salaries and overtime.

Councilwoman Bartolotta motioned to approve, Councilwoman Salafia seconded, unanimously approved.

- **Approved to send to the Council Floor-**

Russell Library – Resolution requesting approval for intra-line transfers of FY 1617 full-time salary line, reflective of organizational

Councilman Daley motioned to approve the intra-line transfers, Councilwoman Salafia seconded, unanimously approved.

- **Approved to send to the Council Floor-**

OGC – Resolution requesting approval for Mayor new to enter into (amended) Inter local Agreement with Town of Portland

Attorney Brigham Smith suggested the following amendment, "Whereas the City previously approved an Interlocal agreement which the town requested be revised now therefore be solved, the Mayor is authorized to enter into a revised Interlocal agreement with Portland.

Councilwoman Bartolotta moved approval as amended, Councilman Daley seconded, unanimously approved.

- **Approved to send to Council Floor-**

Public Works – Resolution requesting approval of Bid Waiver to purchase (used) tub grinder for \$135,000; Resolution requesting approval for Mayor Drew to sign LoCIP application totaling \$12,000 for door replacements at 58 Bernie O'Rourke Drive; and, Creation of new Capital Improvement line entitled "58 Bernie O'Rourke Drive Door Replacements"

Councilman Daley motioned to approve, Councilman Giuliano seconded, unanimously approved.

- **Approved to send to the Council Floor-**

Police/Animal Control – Resolution requesting approval for Mayor Drew to sign Interlocal agreement between City and Town of Portland for use of Portland Dog Pound, through June 30, 2021; Request for bonding totaling \$650,000 for purchase of marked and unmarked vehicles; discussion of status of Department Overtime

** Financial Impact Information should read as follows: The agreement provides revenue to the Town of Portland from the City of Middletown for the following amounts.

Police Chief McKenna and Deputy Police Chief Timbro discussed the request to purchase marked and unmarked Police vehicles.

Councilman Daley motioned to approve the request with the condition that a plan will be in place listing what vehicles will be replaced and provide the appropriate caveats based on the \$650,000.

- **Approved to send to the Council Floor-**

Regular Reports – Information Only

- Bonds – Authorized But Un-Issued Debt
- Transfer of Funds/BOE Transfers
- General Fund Appropriations
- City's Investments
- Tax Collection Recap Report
- Monthly Expenditure Summary Report
- Professional Services Report
- Department Over-Time Reports

6. The next meeting is Wednesday, September 28th, at 7pm in Room 208

Respectfully
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher