

Finance and Government Operations Commission Meeting Minutes  
Middletown, Connecticut  
October 29, 2014  
Municipal Building Room 208  
7:00 P.M.

**REGULAR MEETING:**

**Present:** Councilman Thomas Serra, Councilman David Bauer, Councilwoman Hope Kasper, Councilwoman Deb Kleckowski, Councilwoman Mary Bartolotta, Carl Erlacher, William Russo, Arthur Meyers, Deb Stanley, Linda Bettencourt, Wayne Bartolotta, Geen Thazhampallath, Patricia Charles, Vincent Loffredo, Judy Yoder, Brigham Smith

**Absent:** None

1. Councilman Serra called the meeting to order and requested a motion to approve the minutes from the October 1, 2014 Finance and Government meeting. Councilwoman Kasper made the motion to approve, Councilwoman Kleckowski seconded, unanimously approved.

2. Public Comments from items on the agenda, none.

3. Conferences and Training:

William Russo discussed the Annual Truck Fleet Seminar on Thursday November 6<sup>th</sup>, 2014. Bill stated that the money was in his budget to fund six mechanics at \$50.00 each. Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded; unanimously approved.

4. **The following Departments have submitted items to be discussed:**

**Town Clerk – Grant Confirmation totaling \$7500 to support State of CT funds for Historic Preservation of land records.**

Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded; unanimously approved.

**-Approved to send to the Council Floor-**

**Recreation – Grant Confirmation totaling \$75,000 to support Recreation and Community Services activities, supplies and wages.**

Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded; unanimously approved.

**-Approved to send to the Council Floor-**

**Central Communications – Appropriation Request totaling \$20,000 for communications consultant to review radio infrastructure, provide coverage details and make recommendations for improvements & changes.**

Councilman Serra requested that Director Bartolotta go out for two more quotes and then come back to this commission next month for discussion.

Councilman Bauer asked that next month's agenda include a list of the ordinances. Item tabled until Wayne receives the information requested by this commission.

**PCD- Appropriation Request totaling \$7500 to conduct environmental assessment on Old City Dump at Omo site on River Road.**

Michiel Wackers stated they he was currently investigating other parties who may also be responsible for sharing the cleanup costs of the Omo site. Michiel also shared with this commission that they are prohibited to apply for grant funds for this project. Councilman Bauer made the motion to approve and Councilwoman Kleckowski seconded; unanimously approved.

**-Approved to send to the Council Floor-**

**Parking- discussion of amendments to Parking Ordinances 285-4 & 285-17 prepared by Ordinance Study; review of projected Parking Fund.**

Geen Thazhampallath discussed the Parking Ordinance amendment from number of tickets to value of tickets. Councilwoman Kasper made the motion to approve and Councilwoman Kleckowski seconded; unanimously approved. Geen offered to table the second part of his request, Councilwoman Kasper made the motion to table the vote until next month and Councilwoman Bartolotta seconded.

**BOE/MHS Building Committee – Facilities presentation; MHS building project – letter from Building Committee in re to status of project; update on retaining wall issue**

Carl Erlacher informed this commission of the open purchase orders related to the MHS Building Project. He discussed the letter he received from Lee Osborne, Chair of the Building Committee that stated that the Building committee has been disbanded since November 16, 2011. Vincent Loffredo said \$177,501.93 was the total amount of open purchase orders. Councilman Bauer made a motion to cancel all encumbrances still existing for the MHS Building Committee, Councilwoman Bartolotta seconded, unanimously approved. Carl also mentioned that the State has not done an audit on the MHS project; it may take up to 5-10 years before one is done. Superintendent Pat Charles discussed that she would initiate a call to the state regarding the audit.

Attorney Brigham Smith touched on the retaining wall issue, he explained that the wall is safe but an eyesore and they are working on who is responsible for the cost of the repair.

Pat Charles along with Judy Yoder discussed the Facilities Committee School issues needed for 8 schools; the one most urgent of repair is WWMS.

### **Informational only**

#### **Library – Resolution for LoCIP Funds**

Councilman Bauer made the motion to approve and Councilwoman Kasper seconded, unanimously approved.

- **Approved to send to Council Floor-**

#### **Approval of proposed F&G Meeting Schedule for January 2015 through January 2016.**

Discussion of the November 25, 2014 meeting changed to Monday, November 24, 2014 at 6:30 pm. Councilman Bauer made the motion to approve the changes and next year's calendar, Councilwoman Kleckowski seconded, unanimously approved.

#### **Regular Reports**

- Existing Debt Schedule
- Transfer of Funds/BOE Transfers
- General Fund Appropriations
- City's Investments
- Monthly Expenditure Summary Report
- Tax Collection Recap Report
- Department Overtime Reports
- Quarterly Reports: Arts & Culture/Senior Services

#### **5. Other**

Councilman Bauer questioned the procedure for employees starting salaries, budgetary issue.

Councilwoman Bartolotta made the motion to adjourn, Councilman Serra seconded; unanimous.

7. The next meeting is Monday, November 24, 2014 at 6:30 pm in the Finance Dept.

Respectfully  
Submitted by,

Tracy Vess on behalf of Carl R. Erlacher  
Meeting: Track