



City of Middletown

Memorandum

To: Linda Bettencourt, Town Clerk

From: Faith M. Jackson, Director
Office of Equal Opportunity and Diversity Management

Date: November 3, 2016

Re: Walter C. Jones Fund Meeting

This is to inform you that the Walter C. Jones Fund Committee will hold its regularly scheduled meeting on **Thursday, November 17th at 10:00 a.m. in the Office of Equal Opportunity and Diversity Management, Room B-12.** If you have any questions, please contact me at 860-638-4830.

If you require special accommodations for any meeting, please call the Senior Services Specialist at 860-638-4542, (voice) or 860-638-4812 (TDD/TTY), or the Town Clerk's Office at 860-638-4910.

Thank you.

RECEIVED
16 NOV -3 AM 9:16
TOWN CLERK
MIDDLETOWN, CONN.

Walter C. Jones Fund

Meeting Agenda

November 17, 2016 10:00 a.m.

I **Call to Order:** Time _____

II **Attendance:**

Quorum: Yes: _____ No: _____

III **Approval of Minutes:**

IV **Old Business:**

V **New Business:**

VI **Announcements:**

VII **Adjournment:** Time _____