

THE MATTABASSETT DISTRICT

Memorandum

Date: March 9, 2016

Subject: Agenda - Monday,
March 21, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

AG7

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of February 22, 2016	1 - 4
2. Treasurer's Report	5 - 12
a. Receipts & Expenditures – FY 15-16	6
b. Operating Fund Statement of Income	7
c. Cash Flow Graphs	8 - 10
d. Investment Schedule	11
e. Investment Schedule Distribution	12
3. Budget Statement	13 - 15
4. Check Register Report – February, 2016	16 - 18
5. Staff Reports	19 - 39
a. Monthly Report	19 - 28
b. Safety/Energy Report	29 - 31
c. Operational Profile	32 - 35
d. Monthly Flows & Rainfall Data for the Past Two Years	36
e. Effluent Quality Graph	37
f. Nitrogen Graph	38
g. Maintenance Graph	39
h. Executive Director & Staff Action Items	
1) Revise the account name for line item 84000 (Legislative Payment Cromwell).	
2) Investigate MDC credit.	
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources - (yellow)	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee - (orange)	
1. C.H. Nickerson's Payment Requisition for January/February 2016 - \$33,153.48	
2. Wright-Pierce's Payment Requisition for January 2016 - \$140,089.02	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
 - a. DEEP Approval Letter for CEMS Nitrogen Project
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, April 18, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.