

THE MATTABASSETT DISTRICT

Memorandum

Date: April 7, 2015 Subject: Public Relations Committee Meeting
Friday, April 10, 2015

To: Angelo D'Alfonso, Jim McNair,
Joe Samolis and Tom Tokarz From: Brian W. Armet, Executive Director

Public Relations Committee Meeting April 10, 2015

There will be a Public Relations Committee Meeting on Friday, **April 10th at 4 PM**. The Meeting will be held at The District Offices 245 Main Street, Cromwell, Connecticut.

The tentative **AGENDA** for the meeting is as follows:

- 1) News Letter
- 2) Executive Director's Retirement Party – June 12, 2015
- 3) Ribbon Cutting Ceremony – June 18, 2015
- 4) Related Business

Cc: Board members not on Public Relations Committee