

THE MATTABASSETT DISTRICT

Memorandum

Date: June 3, 2016

Subject: District Project Construction Committee Meeting June 2, 2016 MINUTES

To: Board of Directors

From: District Project Construction Committee & Arthur G. Simonian, Executive Director

AGS

District Project Construction Committee June 2, 2016 Meeting Minutes

The District Project Construction Committee (DPCC) met on Thursday, June 2, 2016 at The District Offices at 245 Main Street, Cromwell, Connecticut. The Chair, John Dunham, called the meeting to order at 5:02 PM. In addition to the Chair, present were Committee Members - Peter Centurelli and Doug Sienna. Committee member Tom Serra was absent. There was a quorum. Also present were Executive Director—Arthur G. Simonian, Michelle Ryan—District Engineer, Christine Kurtz and Chris Pierce from Wright-Pierce and Stan Bujalski from C. H. Nickerson.

The Committee approved the following Nitrogen Upgrade Invoice:

- Wright-Pierce's Construction Inspection Payment Requisitions for March/April, 2016 in the amount of **\$108,687.34**.

Following is a summary of the June 2nd DPCC Meeting:

1. Project Update

Ms. Christine Kurtz from Wright-Pierce provided an update on the status of the project. The outstanding items are:

- 11 items of which 7 are related to the incinerator
- Stack test draft report was submitted and being reviewed by District Staff, Wright-Pierce and IDI.

2. Review and Approval of Wright-Pierce's Construction Inspection Payment Requisition for March/April, 2016 for \$108,687.34.

Mr. Sienna moved, Mr. Centurelli seconded, and the committee approved unanimously:

MOTION: The DPC Committee approves Wright-Pierce's Construction Inspection Payment Requisition for March/April 2016, in the amount of **\$108,687.34**, and authorizes the Executive Director to pay the invoice.

3. Review and Discussion of C.H. Nickerson's Change Order No. 49 – 1 PCO for \$309,230.00.

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Discussion:

- Over 50% of work completed was on T&M
- Only a few hours of supervised T&M work
- In April 2013, plan was to finish 3 months early
- T&M work effected the contractual work
- Substantial completion date of May 15, 2015 was changed to July 1, 2015
- Change Order #47 & 48 T&M work after July 1st
- Direct Costs included Supervision, trailers, etc.
- No formal change to contract was issued to finish early
- \$4.7 million in change orders less credits = \$4.1 million

Mr. Centurelli moved, Mr. Sienna seconded, and the committee approved unanimously to go into Executive Session at 5:35 PM with Executive Director - Art Simonian, District Engineer – Michelle Ryan and Christine Kurtz and Chris Pierce from Wright-Pierce to discuss contractual items.

Mr. Sienna moved, Mr. Centurelli seconded, and the committee approved unanimously to come out of Executive Session at 5:49 PM.

Mr. Sienna moved, Mr. Centurelli seconded, to table the motion for further discussion.

Adjournment:

Mr. Sienna moved, Mr. Centurelli seconded, and the Committee approved unanimously to adjourn at 5:51 PM.