

# THE MATTABASSETT DISTRICT

# Memorandum

Date: June 30, 2016

Subject: District Project Construction Committee Meeting June 28, 2016 MINUTES

To: Board of Directors

From: District Project Construction Committee & Arthur G. Simonian, Executive Director

AGS

## District Project Construction Committee June 28, 2016 Meeting Minutes

The District Project Construction Committee (DPCC) met on Tuesday, June 28, 2016 at The District Offices at 245 Main Street, Cromwell, Connecticut. The Chair, John Dunham, called the meeting to order at 5:30 PM. In addition to the Chair, present were Committee Members - Peter Centurelli, Doug Sienna and Tom Serra. There was a quorum. Also present were Executive Director-Arthur G. Simonian, Michelle Ryan-District Engineer and Chris Pierce and Christine Kurtz from Wright-Pierce.

The Committee approved the following Nitrogen Upgrade Invoice:

- Wright-Pierce's Professional Services Invoices for the Construction Phase Services for May, 2016 in the amount of **\$35,058.42**.

Following is a summary of the June 28th DPCC Meeting:

### 1. Review and Discussion of C.H. Nickerson's Change Order No. 49 – 1 PCO for \$309,230.00.

#### Discussion:

Mr. Serra moved, Mr. Centurelli seconded, and the committee approved unanimously to go into Executive Session at 5:31 PM with Executive Director - Art Simonian, District Engineer – Michelle Ryan, Chris Pierce and Christine Kurtz both from Wright-Pierce to discuss contractual items.

Mr. Serra moved, Mr. Centurelli seconded, and the committee approved unanimously to come out of Executive Session at 6:10 PM.

Mr. Serra moved, Mr. Centurelli seconded, and the Committee approved unanimously to table the motion for further discussion.

Mr. Dunham exited the meeting at 6:11pm

### 2. Project Update

Ms. Christine Kurtz from Wright-Pierce provided an update on the status of the project. The outstanding items are:

# THE MATTABASSETT DISTRICT

District Project Construction Committee Meeting

June 28, 2016 Minutes

Page 2 of 2

## Memorandum

- 9 Punch list items left to complete;
- Spare Parts are being tracked separately;
- Wright-Pierce is preparing a letter to C.H. Nickerson that will address the approval of the stack test, issues associated with EPA, training hours that are outstanding and remaining punch list items;
- Mr. Serra asked to verify the change order and credit amounts on the project. The District Engineer subsequent to the meeting verified the total cost of Change Orders is \$4,788,264.27 less credits of \$631,782.23 = \$4,156,482.04; and
- IDI and Wright-Pierce are preparing a letter to the EPA regarding the times the new incinerator does not meet the NOx emissions requirements. The letter will be sent out on June 30, 2016.

3. **Review and Approval of Wright-Pierce's Professional Services Invoices for the Construction Services for May, 2016 for \$35,058.42.**

**Mr. Serra moved, Mr. Sienna seconded, and the committee approved unanimously:**

**MOTION:** The DPC Committee approves Wright-Pierce's Professional Services Invoices for the Construction Phase Services for May, 2016 in the amount of **\$35,058.42.** and authorizes the Executive Director to pay the invoice.

**Adjournment:**

**Mr. Sienna moved, Mr. Serra seconded, and the Committee approved unanimously to adjourn at 6:30 PM.**