

PUBLIC SPEAKERS

None

MINUTES OF SEPTEMBER 21, 2015

Roll Call of Members

The annual meeting of the Board of Directors of The Mattabasset District was held Monday, September 21, 2015, at the Administration Building. Chairman William Candelori called the meeting to order at 7:00 p.m. A roll call was taken and a quorum was present. Present from the Town of Cromwell were Directors Bonnie Anderson and Doug Sienna. Present from the Town of Berlin were Directors John Dunham and James McNair. Present from The City of New Britain were Directors Gerry Amodio, Jr., William Candelori, Peter Centurelli, Angelo D'Alfonso and John Valengavich. Present from the City of Middletown were Directors Dale Aldieri, David Bauer, Joseph Samolis and Tom Serra. Also present were Edward T. Lynch Jr. – District Counsel, Arthur Simonian - Executive Director, Michelle Ryan – District Engineer, Brian Warman – Operations Manager and Bill Adkins – Maintenance Manager. Berlin Director Ed Kindelan was absent. Cromwell Director Tom Tokarz arrived at 7:15 p.m. Also present were Guy Russo from the City of Middletown and Christine Kurtz from Wright-Pierce.

Mr. Candelori stated that per section 2-4 of the Charter, the first order of business is the election of officers of the Vice Chairman, Secretary, Treasurer and Deputy Treasurer. Mr. Candelori turned the chair over to Mr. Simonian.

The Nominating Committee made the following recommendations:

- a. For the office of Vice Chairman John Dunham
- b. For the office of Secretary Doug Sienna
- c. For the office of Treasurer Louis G. Amodio, Jr.
- d. For the office of Deputy Treasurer Jim McNair

There were no other nominations from the floor.

MOTION: Mr. D'Alfonso moved to accept the nominations recommended by the Nominating Committee.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

MOTION: Mr. Bauer moved the nominations be closed.

Mrs. Anderson seconded the motion.

Discussion

RESOLVED: The motion to close nominations was unanimous.

MOTION: Mr. Serra moved to approve the nominations of the officers for September 2015 – September 2016 made by the Nominating Committee.

Mr. Valengavich seconded the motion.

Discussion

Ballots were completed by each Board of Director and submitted to the Executive Director.

RESOLVED: John Dunham was voted in as Vice-Chairman of the Board for September 2015 – September 2016 by the Board members present.

RESOLVED: Doug Sienna was voted in as Secretary of the Board for September 2015 – September 2016 by the Board members present.

RESOLVED: Louis G. Amodio, Jr. was voted in as Treasurer of the Board for September 2015 – September 2016 by the Board members present.

RESOLVED: Jim McNair was voted in as Deputy Treasurer of the Board for September 2015 – September 2016 by the Board members present.

Approval of August 17, 2015 Minutes

MOTION: Mr. Serra moved to approve the minutes of the August 17, 2015 Board Meeting.

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved with Mr. Aldieri, Mr. Amodio, Jr., Mrs. Anderson and Mr. Samolis abstaining.

Treasurer's Report

MOTION: Mr. Sienna moved to approve the Treasurer's Report as presented.
Mr. Centurelli seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Budget Statement

MOTION: Mr. Sienna moved to approve the Budget Statement as presented.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Check Register – August, 2015

No motion required.

Staff Reports

Mr. Guy Russo from Middletown WPCA was present and gave a brief update on the status of the pump station project design review with CT DEEP.

MOTION: Mr. Sienna moved to accept the Staff Reports as presented.

Mr. Valengavich seconded the motion.

Discussion:

Executive Director's Staff Actions:

- 1) Mr. Simonian will provide a report in October about the vegetation condition of the trunk line and right of way.
- 2) Mr. Simonian will look into the Bargaining Unit Contract and a vendor to provide safety boots for our employees.
- 3) Mr. Simonian will provide a capital improvement plan as part of the FY17 budget for the next five years. The plan will address the needs for plant equipment, incinerator and vehicles.
- 4) Mr. Simonian will find out if the warranty on the valve that was rebuilt/replaced under item #88 begins at the time of replacement or at the time of substantial completion of the item.

- 5) Mr. Simonian will provide the job description for the potential new positions of Incinerator Supervisor and Temporary Lab Technician to Mr. Tokarz.

RESOLVED: The motion was approved unanimously.

Engineering Committee

No Report

Finance Committee

No Report

Human Resources Committee

No Report

Property Management

No Report.

Public Relations Committee

Meeting minutes from August 13, 2015 were included in the Board Package.

District Project Construction Committee

MOTION: Mr. Serra moved to accept the District Project Construction Committee Report as presented.

1. Change Order #45 for net increase of \$98,982.78
2. C.H. Nickerson's Payment Requisition #40 for July/August 2015 - \$295,488.18
3. Wright-Pierce's Payment Requisition for July 2015 - \$163,064.89

Mr. Sienna seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Counsel's Report

No Report

New Business

In accordance with Section 4-1 of the Charter, the Finance Committee must be voted upon from its membership.

MOTION: Mr. D'Alfonso moved to approve the Nominating Committee's recommendation of Ed Kindelan representing the Town of Berlin, Doug Sienna representing the Town of Cromwell, John Valengavich representing the City of New Britain, and Dale Aldieri representing the City of Middletown and Louis G. Amodio, Jr., Treasurer to the Finance Committee, and that Doug Sienna be its Chair.

Mr. Dunham seconded the motion.

There were no other nominations from the floor.

Discussion

RESOLVED: The motion was approved unanimously.

In accordance with Section 2-4 of the Charter and Section 14 of the By-Laws, the Board of Directors hereby confirms the Nominating Committee's Engineering, Human Resources, Property Management, Public Relations and District Project Construction recommended committee assignments as listed below, and grants to the Chairman, William Candelori, the right to make reassignments in 2015-2016, as deemed appropriate.

MOTION: Mr. D'Alfonso moved to confirm the Engineering, Human Resources, Property Management, Public Relations, and District Project Construction Committee appointments as listed.

Mr. Dunham seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Engineering Committee:

John Dunham, Chair

Bonnie Anderson., David Bauer and John Valengavich.

Human Resources Committee:

Tom Tokarz, Chair

Gerry Amodio, Jr., Jim McNair, Joseph Samolis and Doug Sienna

Property Management Committee:
Peter Centurelli, Chair
Dale Aldieri and David Bauer

Public Relations
Angelo D'Alfonso, Chair
Jim McNair, Joseph Samolis and Tom Tokarz

District Project Construction:
Bill Candelori, Chair
Peter Centurelli, Angelo D'Alfonso, John Dunham, Tom Serra and Doug Sienna

MOTION: Mr. D'Alfonso moved to appoint Executive Director, Arthur Simonian as Board Clerk.

Mr. Bauer seconded the motion.

Discussion

RESOLVED: The motion was approved unanimously.

Communications

- a. Art discussed the Middlesex Chamber Events.
- b. Art provided a copy of the letter of appreciation from Middlesex Chamber Larry McHugh for hosting Cromwell Division Chamber meeting on September 10, 2015
- c. Art provided newspaper articles on Middletown Pump Station & Plainville Treatment Plant Upgrade.
- d. Art discussed the email handed out for the ENR Newsletter Award that was given to Wright-Pierce in recognition of the Mattabasset Nitrogen Project Upgrade.

Adjournment

MOTION: Mr. Dunham moved to adjourn the meeting.

Mr. Valengavich seconded the motion.

RESOLVED: The motion was approved unanimously.

The meeting adjourned at 8:23 p.m.