

MEMORANDUM

TO: Linda Bettencourt, Town/City Clerk

FROM: Nancy Conaway-Raczka *NCR*  
Risk Manager/Chairperson  
Mayor's Safety Committee

DATE: December 30, 2014

RE: 2015 Mayor's Safety Committee Meeting Schedule

Please be advised that the regular meetings of the Mayor's Safety Committee have been scheduled for the following dates. All meetings will be held at 9:00AM in Room 208.

January 30, 2015

March 27, 2015

June 26, 2015

September 25, 2015

December 18, 2015

Cc: Mayor Daniel T. Drew  
Brig Smith, General Counsel  
Marie Norwood, Common Council Clerk