MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: FEBRUARY 4, 2014

RE: **NOTICE OF REGULAR INSURANCE & CLAIMS MEETING**

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS SPECIAL MEETING ON **MONDAY, FEBRUARY 10, 2014 AT 7:00 P.M.** IN ROOM B-19.

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MIDDLETOWN, CONN.

City of Middletown
OFFICE OF THE GENERAL COUNSEL
245 deKoven Drive
Middletown, CT 06457-1300
TEL: (860) 638-4820 FAX: (860) 638-1920
TDD: (860) 344-3521

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*** THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE ***

If You Require Special Accommodations For Any Meeting, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910 At Least Ten (10) Days Prior To The Scheduled Meeting.

Insurance and Claims Committee
Municipal Building
Room B-19, Lower Level
245 DeKoven Drive
Middletown, CT 06457

AGENDA FOR SPECIAL MEETING TO BE HELD MONDAY, FEBRUARY 10, 2014 AT 7:00 P.M.

A. Call to Order.

B. Approval of the Minutes for the Regular Meeting of January 7, 2014.

C. Public Session.

D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:

1) Joseph Liudzius vs. City of Middletown;
2) Derek Trafton vs. City of Middletown;
3) Jaime Del Mauro vs. City of Middletown;
4) Stephanie Shell vs. City of Middletown;
5) Stephen Weckesser vs. City of Middletown;
6) Dorothy Schwarz vs. City of Middletown;
7) Madeline Fazzino vs. City of Middletown;
8) Drew Edwards vs. City of Middletown;

9) City of Middletown vs. Joan Buchanan;

E. Executive Session:

There are no claims for discussion under Executive Session.

F. Other Business:

Brig Smith, General Counsel, will present supplemental claim for additional damages to a Middletown Police motorcycle.

Brig Smith, General Counsel, will present resolution for Insurance and Claims Committee to approve.

Dawn Warner, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

Dawn Warner, Risk Manager, will provide update for City's employee Wellness Program.

Dawn Warner, Risk Manager, will provide update for City's employee job safety training.

Dawn Warner, Risk Manager and Bob Cabana, Segal benefits consultant, to present discussion regarding the City's projected 2014-15 health insurance budget.

G. Adjournment.

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Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Hope Kasper
Councilman Sebastian Giuliano
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Dawn Warner, Risk Manager
Carl Temme, H.D. Segur Insurance