



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** December 31, 2014

**RE:** **NOTICE OF REGULAR INSURANCE & CLAIMS MEETING**

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TOWN CLERK  
MIDDLETOWN, CT 06457

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
TUESDAY, JANUARY 6, 2015 AT 7:00 P.M. IN ROOM 208.



## City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

TEL: (860) 638-4820 FAX: (860) 638-1920

TDD: (860) 344-3521

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\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

If You Require Special Accommodations, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, CT 06457

AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, JANUARY 6, 2015 AT  
7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of December 2, 2014
- C. Public Session.
- D. Executive Session

Discussion regarding strategy and negotiations for the pending claim - Gawron et. al. vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

- E. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
  - 1) Middletown Board of Education - Snow School
  - 2) Middletown Board of Education - Snow School
  - 3) Middletown Board of Education - Moody School
  - 4) Ryan Woods Autism vs. City of Middletown

- 5) City of Middletown - Green Street Arts
- 6) City of Middletown - Police Traffic Services
- 7) City of Middletown - Bielefield School
- 8) City of Middletown vs. Velazquez, Ajee
- 9) City of Middletown vs. Kapsis, Marjori
- 10) City of Middletown vs. Ferro, Andrew
- 11) City of Middletown vs. Richard Griffith

F. Risk Management Report:

Update of City Wellness program

Update on employee job safety training

G. Other Business:

Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.

Matthew Bacon, Claims Administrator, will present supplemental claim for property damage to Snow School.

H. Adjournment.

  
Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Hope Kasper  
Councilman Sebastian Giuliano  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Nancy Conaway-Raczka, Risk Manager  
Carl Temme, H.D. Segur Insurance