



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** February 27, 2015

**RE:** **NOTICE OF REGULAR INSURANCE & CLAIMS MEETING**

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RECEIVED  
15 FEB 27 PM 2:01  
TOWN CLERK  
MIDDLETOWN, CONNECTICUT

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
**TUESDAY, MARCH 3, 2015 AT 7:00 P.M.** IN ROOM 208.



## City of Middletown

OFFICE OF THE GENERAL COUNSEL  
245 deKoven Drive  
Middletown, CT 06457-1300  
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TDD: (860) 344-3521

\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \*

If You Require Special Accommodations, Please Call The ADA  
Coordinator At (860) 638-4540, (voice) or (860) 638-4812  
(TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee  
Municipal Building  
Room 208  
245 DeKoven Drive  
Middletown, CT 06457

RECEIVED  
15 FEB 27 PM 2:09  
TOWN CLERK  
MIDDLETOWN, CT

AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, MARCH 3, 2015 AT  
7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of January 6, 2014
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
  - 1) Watson, Thomas vs. City of Middletown
  - 2) Wilson, Ralph vs. City of Middletown
  - 3) Talley, Valerie vs. City of Middletown
  - 4) Schinas, Michael vs. City of Middletown
  - 5) Konerding, Ilana vs. City of Middletown
  - 6) City of Middletown - Public Works
  - 7) Van Green vs. Middletown Police Department
  - 8) Jeffrey Olgin vs. City of Middletown
  - 9) August DeFrance vs. City of Middletown
  - 10) Effron Carrion vs. City of Middletown
  - 11) James Overton vs. City of Middletown

- 12) Susan Dutcher vs. City of Middletown
- 13) William Flood vs. City of Middletown
- 14) City of Middletown vs. Marie Nadeau
- 15) City of Middletown vs. Unknown Driver
- 16) City of Middletown vs. Sally Warzecha
- 17) City of Middletown vs. Deborah Breault

E. Executive Session

Discussion regarding strategy and negotiations for the pending claim - Schilinga vs. City of Middletown, pursuant to sections 1-200 (6) (B) and 1-225 of the Connecticut General Statutes, as amended.

F. Risk Management Report:

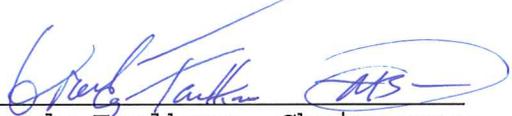
1. CIRMA Training Class: E-Discovery & Local Government  
February 18, 2015, 10AM, Council Chambers
2. Freedom of Information workshop - February 26, 2015
3. CIRMA Training: Understanding Workplace Violence & Prevention Strategies - March 18, 2015 10AM - Noon

G. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.
2. Matthew Bacon, Claims Administrator will present claim for Moody School property damage.
3. General Counsel Staff will provide updates on following items.
  - Use of iLegislate for Insurance and Claims meetings
  - Workers Compensation claim review
  - Workers Compensation excess coverage: review of self-insured retention amounts and cost-effectiveness of changing coverage amounts

- Projections for all insurance funds from consultants
- The addition of Green Street to the inventory for building inspections
- "Chargeback" to the Board of Education for health insurance
- Reviewing the cost of service for the administering the health insurance contract and potential for going to market
- Possibility of conducting a survey on prescription drug coverage
- Review of regional prescription drug coalition

H. Adjournment.

  
Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Hope Kasper  
Councilman Sebastian Giuliano  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Nancy Conaway-Raczka, Risk Manager  
Carl Temme, H.D. Segur Insurance