



MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL

DATE: March 20, 2015

RE: **NOTICE OF SPECIAL INSURANCE & CLAIMS MEETING**

THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS SPECIAL MEETING ON
TUESDAY, MARCH 24, 2015 AT 7:00 P.M. IN ROOM 208.

RECEIVED
15 MAR 20 AM 9:30
TOWN CLERK
LINDA BETTENCOURT



City of Middletown

OFFICE OF THE GENERAL COUNSEL
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Middletown, CT 06457-1300
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* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

If You Require Special Accommodations, Please Call The ADA
Coordinator At (860) 638-4540, (voice) or (860) 638-4812
(TDD/TTY), Or The Town Clerk's Office At (860) 638-4910

Insurance and Claims Committee
Municipal Building
Room 208
245 DeKoven Drive
Middletown, CT 06457

TOWN CLERK'S
OFFICE

15 MAR 20 AM 9:30

RECEIVED

AGENDA FOR SPECIAL MEETING TO BE HELD TUESDAY, MARCH 24, 2015 AT
7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of January 6, 2014
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
 - 1) Watson, Thomas vs. City of Middletown
 - 2) Wilson, Ralph vs. City of Middletown
 - 3) Talley, Valerie vs. City of Middletown
 - 4) Schinas, Michael vs. City of Middletown
 - 5) Konerding, Ilana vs. City of Middletown
 - 6) City of Middletown - Public Works
 - 7) Van Green vs. Middletown Police Department
 - 8) Jeffrey Olgin vs. City of Middletown
 - 9) August DeFrance vs. City of Middletown
 - 10) Efron Carrion vs. City of Middletown
 - 11) James Overton vs. City of Middletown

- 12) Susan Dutcher vs. City of Middletown
- 13) William Flood vs. City of Middletown
- 14) City of Middletown vs. Marie Nadeau
- 15) City of Middletown vs. Unknown Driver
- 16) City of Middletown vs. Sally Warzecha
- 17) City of Middletown vs. Deborah Breault

E. Executive Session

Discussion regarding strategy and negotiations for the pending claim - Wilson, Kelvin vs. Connecticut Light & Power, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

Discussion regarding strategy and negotiations for the pending claim - Schilinga vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

Discussion regarding strategy and negotiations for the pending claim - Advanced Computer Technologies vs. City of Middletown, pursuant to sections 1-200 (6)(B) and 1-225 of the Connecticut General Statutes, as amended.

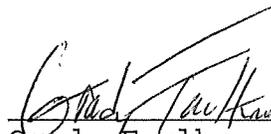
F. Risk Management Report:

1. CIRMA Training Class: E-Discovery & Local Government
February 18, 2015, 10AM, Council Chambers
2. Freedom of Information workshop - February 26, 2015
3. CIRMA Training: Understanding Workplace Violence & Prevention Strategies - March 18, 2015 10AM - Noon
4. Consultants to discuss 2015 - 2016 health insurance budgets.

G. Other Business:

1. Nancy Conaway-Raczka, Risk Manager, will present monthly accounting report for - All City Insurance Funds.
2. Matthew Bacon, Claims Administrator will present claim for Moody School property damage.
3. General Counsel Staff will provide updates on following items.
 - Workers Compensation claim review
 - Workers Compensation excess coverage: review of self-insured retention amounts and cost-effectiveness of changing coverage amounts
 - Projections for all insurance funds from consultants
 - The addition of Green Street to the inventory for building inspections
 - "Chargeback" to the Board of Education for health insurance
 - Reviewing the cost of service for the administering the health insurance contract and potential for going to market
 - Possibility of conducting a survey on prescription drug coverage
 - Review of regional prescription drug coalition

H. Adjournment.


Grady Faulkner, Chairperson
Insurance & Claims Committee

cc: Mayor Dan Drew
Joe Samolis, Chief of Staff
Councilwoman Hope Kasper
Councilman Sebastian Giuliano
Brig Smith, General Counsel
Kori Wisneski, Deputy General Counsel
Nancy Conaway-Raczka, Risk Manager
Carl Temme, H.D. Segur Insurance