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City of Middletown

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Draft Minutes

Meeting of May 6, 2014
Insurance and Claims Committee

Present: Chairman Grady Faulkner and Council Member Sebastian Giuliano.
Councilwoman Hope Kasper absent.

Also Present: Kori Termine Wisneski, Deputy General Counsel and Dawn Warner, Risk Manager;

A. Call to Order

Councilmember Giuliano called the meeting to order at 7:10 p.m.

B. Approval of Minutes

Council Member Giuliano moved to approve the April 1, 2014 regular meeting minutes. Council Member Faulkner seconded the motion. Motion carried unanimously.

C. Public Session

No members of the public were present for the Public Session.

D. Report on Claims Settled Within General Counsel's Settlement Authority and/or City's insurance carrier, CIRMA

Deputy General Counsel, Kori Termine Wisneski, and Risk Manager, Dawn Warner, provided the Committee with a synopsis of the following claims settled within the authority of General Counsel or the City's insurance carrier, CIRMA.

Council Member Giuliano moved to approve report as presented. Council Member Faulkner seconded approval. Motion carried unanimously.

1. Gaskins, Mary vs. City of Middletown;
2. Curtis, Justin vs. City of Middletown;

3. Engelhardt, Susan vs. City of Middletown;
4. Bastien, Sandy vs. City of Middletown;
5. Guckin, Ann vs. City of Middletown;
6. Shipley, Brenda vs. City of Middletown;
7. Calvo, Carmelina vs. City of Middletown;
8. Glenn, Reginald vs. City of Middletown;
9. Fowler, Kathleen vs. City of Middletown;
10. Smythe, Jason vs. City of Middletown;
11. Daly Banning, Patricia vs. City of Middletown;
12. Wilson, William and Ruth vs. City of Middletown;
13. Nylund, John and Beverly vs. City of Middletown;
14. Timbro, Alfonso vs. City of Middletown;
15. Carraway, Jalen vs. City of Middletown;
16. Huller, Edeltrand vs. City of Middletown;
17. Mitchell, Charles vs. City of Middletown;
18. Czaja, Donna vs. City of Middletown;
19. City of Middletown – BOE, Snow School;
20. City of Middletown – Damage to Plow;
21. City of Middletown – Police Department (K9“Judge”)
22. City of Middletown vs. Bidwell, Benjamin;
23. City of Middletown vs. Griffiths, Christopher
24. Stahl, Margery vs. City of Middletown;
25. Doe, Jane vs. City of Middletown;

E. Executive Session

No business.

F. Other Business

Discussion regarding parking garage and alternate employee parking. The Insurance and Claims committee wants an alternative area for employees to park. They suggested maybe employees can park their cars on Dingwall Drive but this would be an issue for the Public Safety Commission to address.

Discussion regarding City Hall water damage claim (Mayor's Office and Town Clerk's Office). The Insurance and Claims committee discussed authorization for up to the City's deductible limit of \$50,000 for this claim. Seb Giuliano moved to approve said authorization up to \$50,000 and Grady Faulkner seconded the motion. Motion carried unanimously.

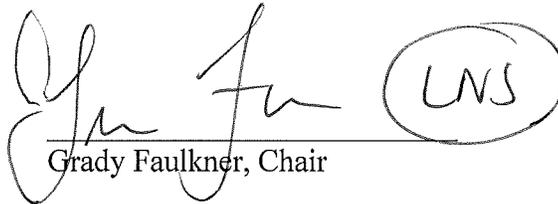
Dawn Warner, Risk Manager, will present monthly accounting report for – All City Insurance Funds. The committee reviewed the current numbers. Risk Manager Warner alerted the Committee to the possibility of needing an appropriation to cover medical claims at FYE 06/30/14. She explained she was sharing this for information only and that it was due to the higher than usual claim experience that has been occurring in the current fiscal year. She advised that staff would continue to monitor claims over the next 2 months.

Dawn Warner, Risk Manager, will provide update for City's employee Wellness Program. The preventive on-site health screenings and the first employee health and wellness fair are set for this week.

Dawn Warner, Risk Manager, will provide update for City's employee job safety training. There will be flagger training on May 22, 2014 with the DPW and Park Maintenance staff. John Gamble, Risk Control Consultant with PMA Companies, will conduct the training.

G. Adjournment

The Committee adjourned at 7:45 p.m. on motion of Council Member Giuliano, seconded by Council Member Faulkner. Motion carried unanimously.


Grady Faulkner, Chair

cc: Hon. Daniel T. Drew, Mayor
Joe Samolis, Chief of Staff
Council Member Hope Kasper
Council Member Sebastian Giuliano
OGC Personnel