

MEMORANDUM

DATE: March 27, 2013

TO: PARKS AND RECREATION COMMISSION

FROM: Debbie Stanley, Acting Director of Parks & Recreation

RE: The monthly Parks and Recreation Commission meeting, will be held on **Thursday, April 4, 2013 at 7:00 p.m.** at the Recreation Office, located at 100 Riverview Center, Suite 140.

AGENDA:

Call Meeting to Order:

Public Hearing:

Approval of the Minutes:

- January 3, 2013 (No meetings in February and March due to weather and no quorum)

Department Reports:

- Correspondence
- Miscellaneous

OLD BUSINESS:

- Renovation of Palmer Field Concession Stand/21 Ft Wheel Concession Trailer
- Veteran's Pool Building – Installation of Oil Fired Boiler Utilizing LoCIP funds

NEW BUSINESS:

- Vet's Park Trees of Honor Memorial
- Civic organization signs on the Veteran's Memorial Green

MISCELLANEOUS:

ADJOURNMENT:

Riverview Center is Wheelchair Accessible.

*If you require special accommodations for any meeting, please call the ADA Coordinator at (860)-344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.

Cc: Mayor Daniel Drew
Linda DeSena