MEMORANDUM

TO: LINDA BETTENCOURT
CITY AND TOWN CLERK

FROM: BRIG SMITH, GENERAL COUNSEL
KATHLEEN MOREY, DIRECTOR OF HUMAN RESOURCES

DATE: SEPTEMBER 11, 2014

RE: **NOTICE OF SPECIAL MEETING OF THE GENERAL COUNSEL COMMISSION**

THE GENERAL COUNSEL COMMISSION WILL HOLD ITS SPECIAL MEETING ON **WEDNESDAY, SEPTEMBER 24, 2014 AT 7:00 P.M.** IN CONFERENCE ROOM B-19.

RECEIVED
14 SEP 11 AM 11:49
TOWN CLERK
MIDDLETOWN, CONN.

* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE *

General Counsel Commission
Municipal Building
Room 208
245 DeKoven Drive
Middletown, Connecticut 06457

RECEIVED
14 SEP 11 AM 11:45
TOWN CLERK
MIDDLETOWN, CONN.

AGENDA FOR SPECIAL MEETING
TO BE HELD
SEPTEMBER 24, 2014 AT 7:00 P.M.

A. Call to Order.

B. Public Comment.

C. Approval of Minutes.

1. Review minutes of July 15, 2014 General Counsel Commission Special Meeting

D. New Business.

1. Vetting for the Deputy Director of Planning, Conservation & Development
2. Vetting for the Director of Recreation & Community Services
3. Ordinance: General Code Contract – Codification Costs
4. Ordinance: Bidding Threshold – Purchasing Ordinance 78-8
5. Ordinance: Parking Rates 258-17

E. Other

1. Vacancy Report

2. Legal Bills

   (a) Conway Stoughton, LLC – City of Middletown v. DeRita Construction Company, et al - $1,137.50
   (b) Robinson & Cole, LLP – City Pension Plan - $15,077.34
   (c) Charter Revision - $25.000.00 in savings to City
   (d) BOE In-Kind - $152,160.00 in savings to Board

F. Adjournment.

If you require special accommodations for any meeting, please call the ADA Coordinator at (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), or the Town Clerk's Office at (860) 638-4910 at least ten (10) days prior to the scheduled meeting.