

DRAFT MINUTES
GENERAL COUNSEL COMMISSION
SPECIAL MEETING OF JUNE 9, 2016

Present: Councilwoman and Chairwoman Mary Bartolotta, Councilman Daley (arrived at 7:19 p.m.), Councilman Nocera, and Councilwoman Salafia. Staff: Assistant General Counsel Christopher Smedick and HR Director Kathleen Morey.

Members of the Public: William Russo, Director of Public Works.

Call to Order:

Meeting was called to order at 7:14 p.m.

Public Comment:

None to report.

Approval of Minutes:

Councilwoman Salafia made a MOTION to approve the Minutes from the April 25, 2016 Regular Meeting. The Motion was seconded by Councilman Nocera. The Motion passed unanimously.

New Business:

A. Ordinance – Licenses and Peddling (Chapter 218)

Assistant General Counsel Smedick described that the purpose for changing the ordinance was to create one streamlined ordinance that created one procedure to license vendors in the City of Middletown. Councilwoman Salafia highlighted a concern that Section 218-6(E) of the Ordinance was confusing in that it seemed to require all employees of an entity to obtain a license, when only the entity itself was required to obtain a license pursuant to such section.

After discussion on this issue, Councilman Daley made a MOTION to approve the ordinance with the change to strikeout “individually” from Section 218-6. The Motion was seconded by Councilwoman Salafia. The Motion passed unanimously.

- E. All persons as defined under Subsection C of the definition of "person" in § 218-2 herein shall be **individually** licensed hereunder and shall pay the license fee chargeable, whether acting as a principal or as an agent or employee of another.

Councilman Daley made a MOTION to approve the ordinance as amended. The Motion was seconded by Councilwoman Salafia. The Motion passed unanimously.

RECEIVED
16 JUN 14 AM 10:35
TOWN CLERK
MIDDLETOWN, CONN.

B. Ordinance – Rental of Showmobile Unit (Chapter 188)

Assistant General Counsel Smedick informed the Commission that sections that had previously existed in this ordinance that pertain to the licensing of vendors was moved to the Licenses and Peddling (Chapter 218) ordinance, in an effort to create one ordinance that applies to all licensing of vendors.

Councilman Daley made a MOTION to approve the ordinance. The Motion was seconded by Councilwoman Salafia. The Motion was passed unanimously.

C. Job Description – Lead Master Mechanic

Director Russo informed the Commission that this position has been in the works for the past year to create a higher position among the mechanics. Director Russo stated that the union has been informed and he has received no objection to this position. The Commission discussed the salary grade of the new position, and questions were answered by Director Morey.

Councilman Daley made a MOTION to approve the job description. The Motion was seconded by Councilman Nocera. The Motion passed unanimously.

Old Business

A. Personnel Rules

Assistant General Counsel Smedick highlighted the three typographical changes that were made to the Personnel Rules on pages 40, 42, and 44, whereby on page 40, Section 15(A) the term “agreement” was changed to “benefits”, on page 42, Section I, the term “agreement” was changed to “benefits”, and on page 44, Section 20(B), a reference to the Personnel Review Commission was replaced with the General Council Commission.

Councilman Daley made a MOTION to approve the Personnel Rules. The Motion was seconded by Councilwoman Salafia. The Motion passed unanimously.

Other

- A. **Vacancy Report:** Report dated 6/9/16 was reviewed – No action required.
- B. **Legal Bills:** None to Report

Adjournment

MOTION to Adjourn by Councilman Daley. The Motion was seconded by Councilwoman Salafia. Motion was unanimous and meeting ended at 7:46 p.m.